



Administration Committee Meeting
Wednesday, August 2, 2017 – 9am -11am
Public Health Office, Oleander, Chico

Commission Members: John Burghardt, Maureen Kirk, Cathy Raevsky, Tim Taylor

Staff Support: Yvonne Nenadal

Others Present/Absent:

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- Item 1** **Welcome, Introductions and Agenda Review – Discussion**
- Item 2** **Approval of June 7, 2017 Meeting Summary – Action**
The Committee will review, edit as necessary, and approve the draft summary of the Administration Committee meeting held on June 7, 2017.
- Item 3** **Help Me Grow – Discussion and Action**
Committee members will hear from Health Committee member Sandra Machida regarding their recommendation that the Commission pursue the development of a Help Me Grow system in Butte County.
- Item 4** **Strategic Plan Facilitation Update – Discussion**
In response to the Commission’s request to hire a facilitator for its August 25 Commission meeting, Giovanni Tricerri has been contracted with to provide these services. Committee members will review and make any recommendations to Mr. Tricerri’s proposed scope of work:
- Help the Commission clearly define what “systems Strengthening” means
 - Identify the Commission’s successes in “creating more effective systems for the well-being of children”
 - Identify best practices and definitions among other First 5 Commissions across the state
 - Provide a framework for understanding “systems change work”
 - Help the Commission identify possible strategies that will determine future funding decision
- Item 5** **Review of Draft Agenda for August 25, 2017, Commission Meeting – Action**
The Committee will review, edit if necessary, and approve the draft agenda.
- Item 6** **Next Meeting-** The next meeting is scheduled for October 18, 2017, 9:00 am to 11:00 am, Public Health Office, 695 Oleander, Chico.