



Administration Committee Meeting Agenda

Wednesday, June 7, 2017 – 9am -11am

Public Health Office, Oleander, Chico

Commission Members: John Burghardt, Maureen Kirk, Cathy Raevsky, Tim Taylor

Staff Support: Yvonne Nenadal

Others Present/Absent:

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- Item 1 Welcome, Introductions and Agenda Review – Discussion**
- Item 2 Approval of April 5, 2017 Meeting Summary – Action**
The Committee will review, modify if necessary, and approve the draft summary of the Administration Committee meeting held on April 5, 2017.
- Item 3 Fiscal Items – Discussion**
Committee members will review the drafts of the FY16-17 Third Quarter Financial Report, FY 17-18 Proposed Annual Budget, updated Financial Plan and Forecast spreadsheet, and accompanying staff reports.
- Item 4 Children’s Champion Star – Action**
Children’s Champion Stars are being requested for Commissioners Karen Marlatt and Talia Scherquist to honor their service on the Commission. (Commissioner Scherquist has decided to step off of the Commission because of increased responsibilities related to home schooling her daughters.)
- Item 5 Help Me Grow – Action**
Committee members will:
- Hear an update regarding the site visit to Yolo County’s Help Me Grow project conducted by Dr. Andy Miller, Sandra Machida and First 5 staff.
 - Watch the introductory video to Help Me Grow developed by the national HMG organization.
 - Determine if the committee wishes to make a recommendation to the Commission to begin a one year assessment/planning process to determine if Help Me Grow is appropriate for Butte County.
- Item 6 ACEs (Adverse Childhood Experiences) – Discussion**
Commissioner Taylor would like to discuss the work that is being done in Butte County regarding ACEs, and possible future directions of that work.
- Item 7 Strategic Plan Update – Discussion**
Committee members will discuss possible revisions to the Commission’s three Initiatives within the 2015-2020 Strategic Plan, giving consideration to the following points:
- Possibly streamlining the Initiatives to be more focused on very specific goals and outcomes.
 - Clarifying the role and goals of the Systems Change Initiative.
- Item 8 Review of Draft Agenda for June 23, 2017, Commission Meeting – Action**
The Committee will review, modify if necessary, and approve the draft agenda.
- Item 9 Next Meeting-** The next meeting is scheduled for August 2, 2017, 9:00 am to 11:00 am, Public Health Office, 695 Oleander, Chico.