On September 16, 2021, Governor Newsom signed AB 361 to amend the Brown Act to allow legislative bodies to meet via teleconference during a proclaimed state of emergency, in accordance with procedures established by AB 361 rather than under the Brown Act's more narrow standard rules. Members of the public are welcome to join the meeting and provide comment via the following Zoom Link or by calling 1 669 900 6833 Meeting ID: 506 439 0481

A meeting link can also be found on the Commission website: first5butte.org

**ADMINISTRATIVE AGENDA**

1. Chair- Call to Order

2. Chair- Identification of Alternate Commissioners
   If Alternate Commissioner(s) are needed, they shall be selected in the following order:
   Matthew Reddam, Bobby Jones Sr.

3. Proclamation for Assembly Bill 361 ACTION

4. Agenda Review

5. Public Comment
   Public Comment allows members of the public to comment generally on matters within the Commission’s purview but are not on the agenda. Members of the public may address the Commission for up to three minutes. The Commission cannot take action on any matter not listed on the agenda, but may provide staff direction.

**CONSENT AGENDA**

Items listed in the Consent Agenda are approved as a set without discussion or individual motions. Individual items may be removed from the consent agenda during Agenda Review or Consent Agenda on the request of any one member. Items not removed will be adopted by general consent without debate. Removed items will be placed in Regular Agenda.

6. First 5 Butte Commission Meeting Minutes from August 27, 2021

7. Fourth Quarter Financial Report

8. Approve Commissioner Nominations
   Matthew Reddam as Regular Commissioner
   Dr. Lourdes Valdez as Alternate Commissioner

9:15 PUBLIC HEARING- Action

Public Comment is invited at each agenda item. Agenda items may be taken out of turn. Members of the public may address the Commission for up to three minutes.

Commissioners: Shelby Boston  Dr. Shaun-Adrián Chofiá  Dr. Shelley Hart  Scott Kennelly  Dr. Holly Kralj  Tami Ritter
Seng Yang  Danette York
Alternates: Bobby Jones Sr.  Matthew Reddam
First 5 Butte County Annual Report  
The Commission will review the Fiscal Year 2020/21 annual report prepared by staff, and hold a public hearing. The Commission will consider approval of the annual report and authorize Director Bauer to submit the report to the First 5 California Commission. Statute requires the annual report be submitted no later than November 1.

2020-21 Draft Annual Report

First 5 Butte County Annual Fiscal and Compliance Audit  
The Commission will review the Fiscal Year 2020/21 audit report and financial statements prepared by Jensen Smith CPA, and hold a public hearing. The Commission will consider accepting the audit and authorize submission to the State of California. Statute requires the audit to be submitted by the auditor to the State Controller and First 5 California no later than November 1.

2020-21 Draft Audit

REGULAR AGENDA Presentation/Discussion/Possible Action
Public Comment is invited at each agenda item. Agenda items may be taken out of turn. Members of the public may address the Commission for up to three minutes.

Compliance Policies and Procedures  
The Commission will review, discuss and consider approval of its Compliance Policies and Procedures

Funding Approval  
The Commission will receive a presentation from staff about the funding approval and contract development process.

Family Resource Centers  
The Commission will consider a recommendation from the Strong Families Committee to allocate $1,000,000 of the Commission’s fund balance through Fiscal Year 2025/26 to support Family Resource Centers, and increase the Commission’s Fiscal Year 2021/22 annual budget by $200,000. Authorize the Strong Families Committee to award capacity building funds and make funding recommendations to the Commission and its funding partners.

Commission Committee Reports

Administration Committee  
October 8, 2021

Strong Families Advisory Committee  
September 8, 2021  
September 29, 2021  
October 20, 2021

Director Report  
Commissioners: Shelby Boston  Dr. Shaun-Adrián Choflá  Dr. Shelley Hart  Scott Kennelly  Dr. Holly Kralj  Tami Ritter  Seng Yang  Danette York  Alternates: Bobby Jones Sr.  Matthew Reddam
Adjourn. Next regular meeting December 17, 2021

Non-Agendized Items

Funding approved since August 27, 2021 Commission meeting:

$1,000 to fund a Supervisor of E Center Home Base to attend a six month Reflective Supervision cohort.

$2,500 to fund the Chico Area Recreation and Park District to provide Nature’s ABCs story-time at the Chico Nature Center.

$2,250 to fund Northern Valley Catholic Social Services to secure space at the Gridley Farm Labor Housing to provide Dual Language Learner early literacy and family engagement activities.

$2,103 to Butte County Office of Education to provide educational materials to attendees of the Professional Learning Institute for early care and education providers.

Advocacy and Support

Support of CA Senate Bill 395 (Caballero) to address the disparity in taxation rates between vaping products and traditional tobacco products. Funds generated by the bill will support critical safety net and prevention systems across early childhood (Prop 10, 1998), public health (Prop 99, 1988) and healthcare (Prop 56, 2016).

Professional Development and Commissioner Engagement Opportunities

Valley Oak Children Services Community Survey 2021

Tightrope: Americans Reaching for Hope. Nicholas D Kristoff and Sheryl WuDunn (2020)

Theory of Enchantment, Chloe Valdary

Simon Sinek talks with Chloe Valdary on his Podcast A Bit of Optimism

First 5 Association and First 5 California

Addressing Infant and Early Childhood Mental Health Needs: Opportunities for Community Solutions

Research, News and Events

Wildwood Perinatal Collective October Calendar

Follow-Up Requests

Commissioners: Shelby Boston  Dr. Shaun-Adrián Chofiá  Dr. Shelley Hart  Scott Kennelly  Dr. Holly Kralj  Tami Ritter  Seng Yang  Danette York
Alternates: Bobby Jones Sr.  Matthew Reddam
Supplemental Materials

Commission By-Laws

Commission Policies

Newly Approved Commission Policies: Contracting & Procurement and Grantee Sections