



## Administration Committee Meeting Agenda

Friday, April 9, 2021

2:00 – 4:00 pm

Meeting will be held via videoconference. Please join via [Zoom Link](#) or call (669) 900-6883. Meeting ID: 506 439 0481

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**Commission Members:** Shelby Boston, Dr. Shaun-Adrián Choflá, Tami Ritter, Danette York

**Staff Support:** Anna Bauer, Anna Ling

**Item 1 Welcome, Agenda Review**

**Item 2 [Northern Valley Catholic Social Services - Butte Baby Steps Contract Development](#)**

The Committee will review, modify, and recommend Commission approval of funding for the *Butte Baby Steps* program, in the amount of \$2,000,000 for Fiscal Years 2021-22 through 2025-26.

**Item 3 [Hmong Cultural Center of Butte County- Raising the Child Contract Development](#)**

The Committee will review, modify, and recommend Commission approval of funding for the *Raising the Child* program, in the amount of \$450,000 for Fiscal Years 2021-22 through 2025-26.

**Item 4 [Butte County Office of Education- Help Me Grow Request for Budget Amendment in the amount of \\$14,770 for Fiscal Year 2021/22](#)**

The Committee will review and recommend approval of a budget amendment for the *Help Me Grow* initiative in the amount of \$14,770

**Item 5 [Commission Policies and Procedures](#)**

The Committee will review, modify, and recommend approval of sections of the DRAFT First 5 Butte County Policy and Procedure Manual.

**Item 6 [Commissioner Term Expiration and Renewal Request](#)**

The Committee will review requests for membership renewal from Commissioners Hart, Valdez and Yang and make a recommendation to the Commission.

**Item 7 Zoom Meetings**

Committee members will discuss and provide direction to staff regarding the use of the chat feature in Commission meetings

**Item 8 [Develop and Approve Agenda for April 30, 2021 Commission Meeting](#)- ACTION**

The Committee will review, modify and approve the agenda for the April 30, 2021 Commission meeting.

**Item 9 Commissioner Comments**

**Item 10 Adjourn, Next Admin Committee Meeting June 4, 2021 from 2:00 – 4:00 pm**



**Attachments:**

[2021-2026 Strategic Plan](#)

[February 8, 2021 Administration Committee Meeting Minutes](#)