

Staff Report: Commission Committees**Background:**

At their October meeting, the Administration Committee discussed the Commission's Advisory Committees and received input from staff about modifications to the existing Committee and Advisory Committee structure in order to bring the Commission more closely in alignment with the Prop 10 statute. Committee members had a number of questions, and requested that staff bring back a more specific recommendation.

Staff Recommendation:

Consider recommending an amendment to the local ordinance that would eliminate language specific to CSCC, CAPC and LPC as Advisory Committees, and instead establish two Commission Advisory Committees: the Strategic Plan and Evaluation Committee and the Help Me Grow Advisory Committee. Each Committee would have a Commissioner Chair and Co-Chair, and would receive applications from community members. At least one committee would be governed by the Brown Act, and would vote on recommendations for the Commission.

The Strategic Plan and Evaluation Advisory Committee would meet quarterly, and would review program and initiative evaluation data (separate from grantee monitoring), and other compelling community data, and make recommendations to the Commission about investments and priorities. Examples of key committee members are: Maternal Child and Adolescent Health Director, Butte County department assistant directors, Options for Recovery senior staff, Stepping Stones senior staff, Butte County Office of Education leadership, and other positions/individuals with an inherent investment in the 0-5 landscape. Broad engagement will support the Commission's commitment to Results Based Accountability by creating a formal opportunity for programs and systems to understand and integrate their role in achieving the shared community vision. The Strategic Plan and Evaluation Advisory Committee will be integral in the review, revision, and renewal of the Commission's Strategic Plan.

The Help Me Grow Advisory Committee would meet quarterly, and would serve as the steering committee for Help Me Grow Butte. The vision for HMGB is to leverage multiple funding streams to create a sustainable system, and the Advisory Committee would make recommendations about service integration, funding and system expansion. Examples of key committee members are: healthcare leadership, special education leadership, health insurance representatives, education and early care. The success of the initiative will require funders and invested parties to be integrally involved ongoing, which will hopefully shift the perspective from viewing HMGB as a program of the Commission to viewing it as a shared system.

Advisory Committee membership would be determined by a streamlined application process and approved by the Commission. Advisory Committees would review and discuss program, initiative and community data, and the Commission would consider Advisory Committee recommendations when making funding decisions.

Consider decreasing the number of standing Commission Committees to one, currently called the Administration Committee. Re-brand the Admin Committee to the Executive Committee, and utilize that committee to review grantee and programmatic performance and financial reports, as well as the existing business of the Admin Committee. Consider how Admin Committee membership is defined, and whether to continue with required positions on Admin. Staff

recommends considering the required positions unrelated to the individuals who are currently filling the positions.

Once the Committee has an opportunity to discuss Committee structure, and any of the proposed Governance policies, place as an action item on the regular agenda for the Commission's December meeting.