



## COMMISSION MEETING

Friday, February 26, 9 a.m. to noon

As authorized by Governor Newsom's Executive Order, N-25-20, dated March 12, 2020, the meeting will be held via teleconferencing with members of the Commission attending from separate remote locations. This altered format is in observance of the recommendation by local officials that certain precautions be taken, including social distancing, to address the threat of COVID-19. Members of the public are welcome to join the meeting and provide comment via the following [Zoom Link](#) or by calling 1 669 900 6833 Meeting ID: 506 439 0481

A meeting link can also be found on our website: [first5butte.org](http://first5butte.org)

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### ADMINISTRATIVE AGENDA

**1 Chair- Call to Order and Agenda Review**

**2 Chair- Identification of Alternate Commissioners**

If Alternate Commissioner(s) are needed, they shall be selected in the following order:  
Matthew Reddam, Wendy C. Brown, Bobby Jones Sr., Justin Margolis

**3 Public Comment**

*Public Comment allows members of the public to comment generally on matters within the Commission's purview but are not on the agenda. Members of the public may address the Commission for up to three minutes. The Commission cannot take action on any matter not listed on the agenda, but may provide staff direction.*

### CONSENT AGENDA

*Items listed in the Consent Agenda are approved as a set without discussion or individual motions. Individual items may be removed from the consent agenda during Agenda Review or Consent Agenda on the request of any one member. Items not removed will be adopted by general consent without debate. Removed items will be placed in Regular Agenda.*

**4 [First 5 Butte Commission Meeting Minutes from December 20, 2020](#)**

**5 [Second Quarter Financial Report](#)**

**6 Mid-Year Budget Revision**

[Approve a mid-year budget revision in the amount of \\$14,019 prepared by staff](#)

**7 Website and Technology Solutions**

[Approve delegation of authority to Director Bauer to negotiate and execute an agreement with Matson and Isom Technology Consulting for the term of March 15, 2021 to December 31, 2021 to create a new website for the First 5 Butte County Children and Families Commission. The maximum payment amount for the 9 ½ month term is \\$29,901.](#)

**8 Butte County Dual Language Learner Support**

[Approve delegation of authority to Director Bauer to negotiate and execute an agreement with the following agencies for Dual Language Learner Support for the term of April 1, 2021 through June 30, 2022:](#)

Butte County Library not-to-exceed \$145,000

Hmong Cultural Center of Butte County not-to-exceed \$82,110 with Sole Source Justification

Northern Valley Catholic Social Services not-to-exceed \$22,890

REGULAR AGENDA Presentation/Discussion/Possible Action

*Public Comment is invited at each agenda item. Agenda items may be taken out of turn. Members of the public may address the Commission for up to three minutes.*

**9 Data Management System**

**ACTION**

[Consider delegation of authority to Director Bauer to negotiate and execute an agreement with Social Solutions for Data Management for the term of April 1, 2021 through June 30, 2024. The maximum payment amount for the 3 ¼ year term is \\$123,640.](#)

**10 Commission Policies and Procedures**

**ACTION**

[Consider approval of Policy and Procedure Manual sections for Contracting & Procurement and Grantee Policies](#)

**11 Strong Families Advisory Committee**

**ACTION**

[Consider the establishment of a committee to identify and recommend investment strategies for the Commission's Strong Families Initiative.](#)

**12 Commission Committee Reports**

**INFORMATION**

**Administrative Committee**

[February 12, 2021](#)

**Strategic Plan and Evaluation Committee**

[February 4, 2021](#)

**Health Committee**

[January 22, 2021](#)

**Media Advisory Committee**

[February 10, 2021](#)

**13 Director Report**

**INFORMATION**

**14 Commissioner Announcements**

**INFORMATION**

Commissioners: Shelby Boston Dr. Shaun-Adrián Choflá Dr. Shelley Hart Scott Kennelly Dr. Holly Kralj Tami Ritter  
Dr. Lourdes Valdez Seng Yang Danette York  
Alternates: Wendy Brown Bobby Jones Sr. Justin Margolis Matthew Reddam

**Adjourn. Next regular meeting April 26, 2021**

**Non-Agendized Items**

**Research and News**

[First 5 Association Overview of the Governor Newsom's proposed FY 20-21 Budget](#)

[Beyond Screening- Expanding California's Approach to ACEs \(October 2020\)](#)

**Supplemental Materials**

[First 5 Butte County Children and Families Commission 2021 – 2026 Strategic Plan](#)