



COMMISSION MEETING

Friday, August 27, 2021 9 a.m. to noon

As authorized by Governor Newsom's Executive Order, N-25-20, dated March 12, 2020, the meeting will be held via teleconferencing with members of the Commission attending from separate remote locations. This altered format is in observance of the recommendation by local officials that certain precautions be taken, including social distancing, to address the threat of COVID-19. Members of the public are welcome to join the meeting and provide comment via the following [Zoom Link](#) or by calling 1 669 900 6833 Meeting ID: 506 439 0481

A meeting link can also be found on our website: first5butte.org

ADMINISTRATIVE AGENDA

1 Chair- Call to Order

2 Chair- Identification of Alternate Commissioners

If Alternate Commissioner(s) are needed, they shall be selected in the following order:
Wendy C. Brown, Bobby Jones Sr., Matthew Reddam

3 Agenda Review

4 Public Comment

Public Comment allows members of the public to comment generally on matters within the Commission's purview but are not on the agenda. Members of the public may address the Commission for up to three minutes. The Commission cannot take action on any matter not listed on the agenda, but may provide staff direction. Public comment will be limited to no more than 20 minutes.

CONSENT AGENDA

Items listed in the Consent Agenda are approved as a set without discussion or individual motions. Individual items may be removed from the consent agenda during Agenda Review or Consent Agenda on the request of any one member. Items not removed will be adopted by general consent without debate. Removed items will be placed in Regular Agenda.

5 [First 5 Butte Commission Meeting Minutes from June 25, 2021](#)

6 Policies and Procedures

Approve updated Policies and Procedures:

[Public Records Policy](#)

[Grant Funding Policy](#)

7 Technology Solutions

[Approve delegation of authority to Director Bauer to amend the MITC current contract to expand the scope of work, extend the contract term through June 30, 2022, and increase funds by \\$15,000 for an amount not to exceed \\$44,901.](#)

Commissioners: Shelby Boston Dr. Shaun-Adrián Choflá Dr. Shelley Hart Scott Kennelly Dr. Holly Kralj Tami Ritter
Dr. Lourdes Valdez Seng Yang Danette York
Alternates: Wendy Brown Bobby Jones Sr. Matthew Reddam

8 [Commission Meeting Calendar 2022](#)

TIMED ITEMS Presentation/Discussion/Possible Action

Public Comment is invited at each agenda item. Agenda items may be taken out of turn. Members of the public may address the Commission for up to three minutes.

- 9 **9:15 am- Emerging Resources to Help Caregivers Become Tobacco-Free PRESENTATION**
Bruce Baldwin, Tobacco Treatment Coordinator, California Health Collaborative will provide a presentation to the Commission about new tobacco/vaping treatment resources that are available both locally and online, and some the challenges faced in getting people to use those services.

REGULAR AGENDA Presentation/Discussion/Possible Action

Public Comment is invited at each agenda item. Agenda items may be taken out of turn. Members of the public may address the Commission for up to three minutes.

- 10 **Help Me Grow ACTION**
[The Commission will consider a recommendation from the Health Committee about reorganizing the Help Me Grow Butte project to include direct service staff from the First 5 team:](#)
[The Commission will consider amending the current contracts with Butte County Office of Education and Help Central Inc. to conclude on December 31, 2021.](#)
[The Commission will consider granting approval to amend its FY 21/22 budget to authorize the reallocation of \\$114,731 from the Health and Development Initiative to Personnel.](#)
[The Commission will consider granting approval to allocate \\$69,580 to Butte County Office of Education for the term of January 1, 2022 through June 30, 2023.](#)
[The Commission will consider granting approval, with sole source justification, to allocate \\$37,500 to Help Central Inc. for the term of January 1, 2022 through June 30, 2023.](#)

- 11 **Website Unveiling PRESENTATION**
The Commission will receive a presentation from staff about its new website.

- 12 **Committee Membership ACTION**
The Commission shall approve membership for the following committees per the procedure set forth in its bylaws:
Strategic Plan and Evaluation Committee
Health Advisory Committee

- 13 **Racism, Equity, Diversity and Inclusion (REDI) PRESENTATION**
[The Commission will receive a presentation from staff about First 5 coordinated statewide efforts to prioritize REDI work locally and across the 0-5 systems.](#)

- 14 **Commission Committee Reports INFORMATION**
Administration Committee
[August 6, 2021](#)

Strategic Plan and Evaluation Committee

[August 12, 2021](#)

Health Committee

[July 22, 2021](#)

Strong Families Advisory Committee

[August 18, 2021](#)

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| 15 | Director Report | INFORMATION |
| 16 | Commissioner Announcements | INFORMATION |

Adjourn. Next regular meeting October 29, 2021

Non-Agendized Items

Funding approved since June 25, 2021 Commission meeting

The Commission entered into an agreement with [Rybbon](#) for \$1,990 to facilitate the distribution of \$20,000 in direct incentives (for the purpose of incentivizing participant satisfaction surveys with families) through a digital marketing incentive platform that will integrate with both Apricot 360 and Survey Monkey.

Advocacy and Support

N/A

Professional Development Opportunities

N/A

First 5 Association and First 5 California

N/A

Research and News

[A Critical Part of our Infrastructure, How California Plans to Bolster Childcare. KQED, July 26, 2021](#)

[Positive Childhood Experiences](#)

[Biden Administration Approves Largest Increase to Food Assistance Benefits in SNAP Program History. Washington Post, August 15, 2021](#)

Supplemental Materials

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[First 5 Butte County Children and Families Commission 2021 – 2026 Strategic Plan](#)

[Commission By-Laws](#)

[Commission Policies](#)

[Newly Approved Commission Policies: Contracting & Procurement and Grantee Sections](#)

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