



## COMMISSION MEETING and PUBLIC HEARING

Friday, October 29, 2021 9 a.m. to noon

On September 16, 2021, Governor Newsom signed AB 361 to amend the Brown Act to allow legislative bodies to meet via teleconference during a proclaimed state of emergency, in accordance with procedures established by AB 361 rather than under the Brown Act's more narrow standard rules. Members of the public are welcome to join the meeting and provide comment via the following [Zoom Link](#) or by calling 1 669 900 6833 Meeting ID: 506 439 0481

A meeting link can also be found on the Commission website: [first5butte.org](http://first5butte.org)

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### ADMINISTRATIVE AGENDA

**1 Chair- Call to Order**

**2 Chair- Identification of Alternate Commissioners**

If Alternate Commissioner(s) are needed, they shall be selected in the following order:  
Matthew Reddam, Bobby Jones Sr.

**3 [Proclamation for Assembly Bill 361](#)**

**ACTION**

**4 Agenda Review**

**5 Public Comment**

*Public Comment allows members of the public to comment generally on matters within the Commission's purview but are not on the agenda. Members of the public may address the Commission for up to three minutes. The Commission cannot take action on any matter not listed on the agenda, but may provide staff direction.*

### CONSENT AGENDA

*Items listed in the Consent Agenda are approved as a set without discussion or individual motions. Individual items may be removed from the consent agenda during Agenda Review or Consent Agenda on the request of any one member. Items not removed will be adopted by general consent without debate. Removed items will be placed in Regular Agenda.*

**6 [First 5 Butte Commission Meeting Minutes from August 27, 2021](#)**

**7 [Fourth Quarter Financial Report](#)**

**8 [Approve Commissioner Nominations](#)**

Matthew Reddam as Regular Commissioner  
Dr. Lourdes Valdez as Alternate Commissioner

### 9:15 PUBLIC HEARING- Action

*Public Comment is invited at each agenda item. Agenda items may be taken out of turn. Members of the public may address the Commission for up to three minutes.*

Commissioners: Shelby Boston Dr. Shaun-Adrián Choflá Dr. Shelley Hart Scott Kennelly Dr. Holly Kralj Tami Ritter  
Seng Yang Danette York  
Alternates: Bobby Jones Sr. Matthew Reddam

- 9 **[First 5 Butte County Annual Report](#)** **ACTION**  
The Commission will review the Fiscal Year 2020/21 annual report prepared by staff, and hold a public hearing. The Commission will consider approval of the annual report and authorize Director Bauer to submit the report to the First 5 California Commission. Statute requires the annual report be submitted no later than November 1.

[2020-21 Draft Annual Report](#)

- 10 **[First 5 Butte County Annual Fiscal and Compliance Audit](#)** **ACTION**  
The Commission will review the Fiscal Year 2020/21 audit report and financial statements prepared by Jensen Smith CPA, and hold a public hearing. The Commission will consider accepting the audit and authorize submission to the State of California. Statute requires the audit to be submitted by the auditor to the State Controller and First 5 California no later than November 1.

[2020-21 Draft Audit](#)

REGULAR AGENDA Presentation/Discussion/Possible Action

*Public Comment is invited at each agenda item. Agenda items may be taken out of turn. Members of the public may address the Commission for up to three minutes.*

- 11 **[Compliance Policies and Procedures](#)** **ACTION**  
The Commission will review, discuss and consider approval of its Compliance Policies and Procedures

- 12 **[Funding Approval](#)** **DISCUSSION**  
The Commission will receive a presentation from staff about the funding approval and contract development process.

- 13 **[Family Resource Centers](#)** **ACTION**  
The Commission will consider a recommendation from the Strong Families Committee to allocate \$1,000,000 of the Commission's fund balance through Fiscal Year 2025/26 to support Family Resource Centers, and increase the Commission's Fiscal Year 2021/22 annual budget by \$200,000. Authorize the Strong Families Committee to award capacity building funds and make funding recommendations to the Commission and its funding partners.

- 14 **Commission Committee Reports** **INFORMATION**

**Administration Committee**

[October 8, 2021](#)

**Strong Families Advisory Committee**

[September 8, 2021](#)

[September 29, 2021](#)

[October 20, 2021](#)

- 15 **Director Report** **INFORMATION**

Commissioners: Shelby Boston Dr. Shaun-Adrián Choflá Dr. Shelley Hart Scott Kennelly Dr. Holly Kralj Tami Ritter  
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**Adjourn. Next regular meeting December 17, 2021**

**Non-Agendized Items**

**Funding approved since August 27, 2021 Commission meeting:**

\$1,000 to fund a Supervisor of E Center Home Base to attend a six month Reflective Supervision cohort.

\$2,500 to fund the Chico Area Recreation and Park District to provide Nature's ABCs story-time at the Chico Nature Center.

\$2,250 to fund Northern Valley Catholic Social Services to secure space at the Gridley Farm Labor Housing to provide Dual Language Learner early literacy and family engagement activities.

\$2,103 to Butte County Office of Education to provide educational materials to attendees of the Professional Learning Institute for early care and education providers.

**Advocacy and Support**

[Support of CA Senate Bill 395 \(Caballero\) to address the disparity in taxation rates between vaping products and traditional tobacco products. Funds generated by the bill will support critical safety net and prevention systems across early childhood \(Prop 10, 1998\), public health \(Prop 99, 1988\) and healthcare \(Prop 56, 2016\).](#)

**Professional Development and Commissioner Engagement Opportunities**

[Valley Oak Children Services Community Survey 2021](#)

[Tightrope: Americans Reaching for Hope. Nicholas D Kristoff and Sheryl WuDunn \(2020\)](#)

[Theory of Enchantment, Chloe Valdary](#)

[Simon Sinek talks with Chloe Valdary on his Podcast \*A Bit of Optimism\*](#)

**First 5 Association and First 5 California**

[Addressing Infant and Early Childhood Mental Health Needs: Opportunities for Community Solutions](#)

**Research, News and Events**

[Wildwood Perinatal Collective October Calendar](#)

**Follow-Up Requests**

[Tobacco Presentation August 27, 2021](#)

[Kick It California Website](#)

**Supplemental Materials**

[Commission By-Laws](#)

[Commission Policies](#)

[Newly Approved Commission Policies: Contracting & Procurement and Grantee Sections](#)

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