



COMMISSION MEETING AND PUBLIC HEARING MINUTES

Friday April 29, 2022 9 a.m. to noon

As authorized by Governor Newsom's Executive Order, N-25-20, dated March 12, 2020, the meeting will be held via teleconferencing with members of the Commission attending from separate remote locations. This altered format is in observance of the recommendation by local officials that certain precautions be taken, including social distancing, to address the threat of COVID-19. Members of the public are welcome to join the meeting and provide comment via the following [Zoom Link](#) or by calling 1 669 900 6833 Meeting ID: 506 439 0481

A meeting link can also be found on our website: first5butte.org

ADMINISTRATIVE AGENDA

1 Chair- Call to Order

The Chair called the meeting to order at 9:01

2 Chair- Identification of Alternate Commissioners

If Alternate Commissioner(s) are needed, they shall be selected in the following order:

Dr. Lourdes Valdez

Commissioners Present: Shelby Boston, Dr. Shaun-Adrián Choflá, Dr. Shelley Hart, Dr. Holly Kralj, Tami Ritter, Seng Yang, Danette York

Alternate Commissioners Present: Dr. Lourdes Valdez

Commissioners Absent: Matthew Reddam (joined at 10:00 am), Scott Kennelly

3 [Proclamation of Assembly Bill 361](#)

The Commission reviewed and adopted a proclamation to meet virtually in compliance with the Brown Act and Assembly Bill 361

Motion to approve the Proclamation for AB 361

Motioned/Seconded: Kralj/ Boston

Ayes: Boston, Choflá, Hart, Kralj, Ritter, Valdez, Yang, York

Nays: None

Abstentions: None

4 Agenda Review

Motion to approve the agenda

Motioned/Seconded: Kralj/ Boston

Commissioners: Shelby Boston Dr. Shaun-Adrián Choflá Dr. Shelley Hart Scott Kennelly Dr. Holly Kralj Matthew Reddam
Tami Ritter Seng Yang Danette York

Alternates: Dr. Lourdes Valdez

Ayes: Boston, Choflá, Hart, Kralj, Ritter, Valdez, Yang, York

Nayes: None

Abstentions: None

5 Public Comment

Public Comment allows members of the public to comment generally on matters within the Commission's purview but are not on the agenda. Members of the public may address the Commission for up to three minutes. The Commission cannot take action on any matter not listed on the agenda, but may provide staff direction.

Michelle Lucero, Senior Director of Child Development Programs and Services- Butte County Office of Education, introduced Michelle Davis as the newly hired Local Childcare Planning Council Coordinator. Lucero shared information about Universal Pre-Kindergarten (UPK): by year 2025/26, all four year olds, regardless of income or other demographic, will be able to access transitional kindergarten. BCOE is working with local education agencies and charter schools to support planning. Each district is responsible for developing a plan and seeking community input. The goal is to develop transitional kindergarten programs to serve and meet the needs of children, and also to work with community partners in the expansion and access to transitional kindergarten in a 9 hour day of learning.

Commissioner Choflá requested that BCOE return to a Commission meeting to hear more about UPK.

Commissioner Hart asked for a venue to have a conversation about UPK. She asked to learn more about what is being proposed for credentialing UPK teachers. Hart stated she just learned about AB 2223 and asked for a link to the legislation added so the Commission can review.

CONSENT AGENDA

Items listed in the Consent Agenda are approved as a set without discussion or individual motions. Individual items may be removed from the consent agenda during Agenda Review or Consent Agenda on the request of any one member. Items not removed will be adopted by general consent without debate. Removed items will be placed in Regular Agenda.

6 [First 5 Butte Commission Meeting Minutes from February 25, 2022](#)

7 [Contracting & Procurement Policy](#)

Amend the Contracting & Procurement Policy to include language to allow digital signatures on Commission contracts and other documents.

8 [Northern Valley Catholic Social Services, Butte Baby Steps Contract](#)

Approve an amendment to the Northern Valley Catholic Social Service contract for July 1, 2022 to June 30, 2023 to provide Butte Baby Steps home visiting services. The maximum payment amount for the 12 month term is \$426,507.

9 [Hmong Cultural Center of Butte County, Tu Tus Menyuum Contract](#)

Approve an amendment to the Hmong Cultural Center of Butte County contract for July 1, 2022 to June 30, 2023 to provide Tu Tus Menyuum services. The maximum payment amount for the 12 month term is \$98,477.

10 [Butte County Office of Education, Help Me Grow Contract](#)

Commissioners: Shelby Boston Dr. Shaun-Adrián Choflá Dr. Shelley Hart Scott Kennelly Dr. Holly Kralj Matthew Reddam
Tami Ritter Seng Yang Danette York
Alternates: Dr. Lourdes Valdez

Approve an amendment to the Butte County Office of Education contract for July 1, 2022 to June 30, 2023 to provide Help Me Grow Butte services. The maximum payment amount for the 12 month term is \$40,723.

11 [Help Central Inc., Help Me Grow Contract](#)

Approve an amendment to the Help Central Inc. contract for July 1, 2022 to June 30, 2023 to provide Help Me Grow Butte services. The maximum payment amount for the 12 month term is \$25,000.

12 [Evalcorp Contract](#)

Approve an annual budget allocation with Evalcorp for the term of July 1, 2022 to June 30, 2023 to provide evaluation services. The maximum payment amount for the 12 month term is \$37,500.

13 [Matson & Isom Technology Solutions Contract](#)

Approve a contract with Matson & Isom Technology Solutions for the term of July 1, 2022 to June 30, 2023 to provide technology support and training. The maximum payment amount for the 12 month term is \$27,000.

14 [Commissioner Renewals](#)

Commissioners Choflá, Kennelly, Kralj, and Reddam terms set to expire June 30, 2022. Commissioners request the Commission recommend their reappointment.

No items were requested to be pulled or objected to; the consent agenda passed.

PUBLIC HEARING

Public Comment is invited at each agenda item. Agenda items may be taken out of turn. Members of the public may address the Commission for up to three minutes.

15 [First 5 California Annual Report](#)

The Commission will conduct a public hearing and ask for input about the First 5 California 2020-2021 Annual Report

The Chair opened the Public Hearing at 9:13 and asked for comments from the public. No comments were provided. Commissioner Choflá stated that the narrative for Butte County was impressive. The Public Hearing was closed at 9:15.

REGULAR AGENDA Presentation/Discussion/Possible Action

Public Comment is invited at each agenda item. Agenda items may be taken out of turn. Members of the public may address the Commission for up to three minutes.

16 [Partner Showcase](#)

PRESENTATION

The Commission will receive video presentations from the following partners:

Butte County Office of Education: Help Me Grow; [IMPACT](#) and Dual Language Learners

Northern Valley Catholic Social Services: Dual Language Learners

The Commission received an audio-visual presentation from two Dual Language Learner programs. Commissioner Kralj commented that it was great to see the stories, and Commissioner Hart stated she was impressed with the far reach of the services.

- 17 [Amend Commission Ordinance and Bylaws](#) **ACTION**
Consider approving amendments to the Commission's Ordinance and Bylaws

Motion to approve the amendments to the Commission's Ordinance and Bylaws

Motioned/Seconded: Kralj/Hart

Ayes: Boston, Choflá, Hart, Kralj, Ritter, Valdez, Yang, York

Nays: None

Abstentions: None

- 18 [2022-2023 Budget and Long Term Financial Plan Workshop](#) **DISCUSSION**
The Commission will receive a presentation and provide direction to staff about Long Term Financial Planning and budget development for Fiscal Year 2022-23.

Director Bauer reviewed the proposed 2022-23 budget with the Commission and responded to questions from Commissioners. Commissioner Boston asked about the decrease in First 5 California funds, and Bauer explained that the Dual Language Learner funds, which made up the bulk of that line item, were one time funds and would sunset at the end of the current fiscal year. Commissioner York reminded the Commission that the home visiting expansion funds appeared in the governor's proposed budget, but that budget had not yet been approved and there was not a guarantee that those funds would come to Butte County. Commissioner Choflá stated that he would like to see additional support for partners to learn how to secure grant funds from sources other than First 5.

The Chair called for a 5 minute break at 10:12

The Chair reconvened the meeting at 10:17

- 19 **Strategic Plan and Evaluation Advisory Committee** **ACTION**
The Commission shall appoint a Chair and Co-Chair for the Strategic Plan and Evaluation Advisory Committee

Motion to appoint Commissioner Hart as Chair and Commissioner Reddam as Co-Chair of the Strategic Plan and Evaluation Advisory Committee

Motioned/Seconded: Ritter/Boston

Ayes: Boston, Choflá, Hart, Kralj, Reddam, Ritter, Valdez, Yang

Nays: None

Abstentions: None

Absent: York

- 20 [Executive Committee Report](#) **INFORMATION**

Director Bauer pointed out that future Commission meetings will be held in-person, with the June meeting scheduled to be held in the Andes Room at the Department of Employment and Social Services at 78 Table Mountain Blvd.

Commissioner Boston reminded that the Executive Committee had proposed to discuss term limits, but forgot to bring it up during the Ordinance and Bylaws Item. Commissioner Choflá stated that there was discussion about a term limits, especially for the officer positions of the Commission. He asked the Commission if they would like to discuss at a future meeting. He directed staff to agendaize revisiting the Bylaws at the next Commission meeting.

21 Director Report

INFORMATION

Director Bauer provided an update about Help Me Grow, The Village, Apricot 360, First 5 Association Advocacy Day, upcoming outreach events, family resource center activities and technical assistance, First 5 Butte County social media, grant writing training and follow up.

Commissioner Kralj asked Bauer to provide a presentation about The Village to the Enloe OB committee and follow up with individual offices.

Commissioner Valdez pointed out that the number has changed and asked if 211 was not involved anymore? She also asked about insurance and income requirements for enrollment in Butte Baby Steps. Bauer explained all of the eligibility requirements for the local home visiting programs and asked that referrers send families directly to The Village rather than trying to remember the requirements. Valdez requested an orientation for pediatricians and for Feather River Tribal Health. Valdez asked for a google calendar for the Commission outreach activities.

Commissioner Choflá stated that he attended the Grant Writing training and that the relationships and connections were nice to see.

22 Commissioner Announcements

INFORMATION

Commissioner Choflá announced that Butte College will be formally offering Spanish language ECE classes at Butte College and provided a 12 and 24 credit certificate.

Commissioner Hart announced that she got an email from Michelle Lucero about the certificate program in Infant and Early Childhood Mental Health. Lucero explained that CDSS is supporting payment for individuals with a MA to go through the certificate in IECMH.

Commissioner Yang announced that they would be doing the Dual Language book distribution on May 11 from 6-8 pm and the mobile clinics would be available for Hmong community May 3 from 3-5 pm, and a mental health event on May 18 from 10-1 pm.

Bauer announced that this is Anna Ling's last Commission meeting. Commissioner Choflá expressed his gratitude to Anna for all she has done. Commissioner Hart expressed her gratitude and recognized how integral she has been to the great work of the Commission. Commissioner Kralj said that Anna is brilliant and

has been a behind the scene powerhouse of getting things done. Commissioner Yang thanked Anna for being part of the Commission and what she has done for Butte County over the past two years.

Motion to Adjourn: Yang/Ritter

Ayes: Boston, Choflá, Hart, Kralj, Reddam, Ritter, Valdez, Yang

Nays: None

Abstentions: None

The Chair adjourned the meeting at 11:00

Adjourn. Next regular meeting June 24, 2022

Respectfully Submitted

Non-Agendized Items

Funding approved since February 25, 2022 Commission meeting:

[\\$24,999 to the Butte County Library to conduct a Community Scan to determine the feasibility of establishing a Family Resource Center\(s\) in the Oroville area](#)

[\\$24,400 to the Child Abuse Prevention Council of Butte County to conduct a Community Scan to determine the feasibility of establishing a Family Resource Center\(s\) in the Paradise and Upper Ridge area](#)

[\\$24,925 to the Hmong Cultural Center of Butte County to conduct a Community Scan to determine the feasibility of establishing a Family Resource Center\(s\) for the Hmong community](#)

[\\$24,999 to Northern Valley Catholic Social Services to conduct a Community Scan to determine the feasibility of establishing a Family Resource Center\(s\) in the Gridley area](#)

[\\$2,400 to Youth for Change to provide professional development to the Parents as Teachers home visiting staff](#)

First 5 Association and First 5 California:

[Link to the First 5 Association Legislative Tracker](#)

Research and News:

[Researchers are ripping their gas stoves out of their houses for their kids health. Scary Mommy, April 20, 2022](#)

Advocacy and Support:

Letter of Support for *Youth for Change* to implement the Parents as Teachers Program

Commissioners: Shelby Boston Dr. Shaun-Adrián Choflá Dr. Shelley Hart Scott Kennelly Dr. Holly Kralj Matthew Reddam
Tami Ritter Seng Yang Danette York
Alternates: Dr. Lourdes Valdez

Letter of Support for *Butte County Library* request for grant funds to provide the Strong Together Program

Letter of Support for *Butte County Department of Behavioral Health* request for Mental Health Services Act (MHSA) Innovations Funds to support the Resilience Empowerment Support Team (REST) Project

For Reference:

[First 5 Butte County Children and Families Commission 2021 – 2026 Strategic Plan](#)

[First 5 Butte County Children and Families Commission Policies and Procedures](#)

DRAFT