



COMMISSION MEETING

Friday, June 21, 2024 9 a.m.

Butte County Department of Employment and Social Services

765 East Avenue, Chico

Condor Room

ADMINISTRATIVE AGENDA

1 Chair- Call to Order

2 Roll Call- Identification of Alternate Commissioner

If Alternate Commissioner(s) are needed, they shall be selected in the following order:

Paul Arnold, Dr. Rumneet Kullar

3 Agenda Review

4 Public Comment

Public Comment allows members of the public to comment generally on matters within the Commission's purview but are not on the agenda. Members of the public may address the Commission for up to three minutes. The Commission cannot take action on any matter not listed on the agenda, but may provide staff direction.

CONSENT AGENDA

Items listed in the Consent Agenda are approved as a set without discussion or individual motions. Individual items may be removed from the consent agenda during Agenda Review or Consent Agenda on the request of any one member. Items not removed will be adopted by general consent without debate. Removed items will be placed in Regular Agenda.

5 [First 5 Butte Commission Meeting Minutes from April 19, 2024](#)

6 [Sidekick Solutions LLC Contract Renewal w/ sole source exception](#)

Approve the contract with Sidekick Solutions LLC, for July 1, 2024 to June 30, 2026, for Apricot 360 database expansion and technical assistance services, with Sole Source Justification. The maximum payment for the 24-month term is \$50,696.

7 [Fiscal Year 2023/24 Third Quarter Financial Report](#)

REGULAR AGENDA Presentation/Discussion/Possible Action

Public Comment is invited at each agenda item. Agenda items may be taken out of turn. Members of the public may address the Commission for up to three minutes.

8 Commissioner Seng Yang Children's Champion Award

PRESENTATION

The Commission will recognize commissioner Seng Yang for his 7 ½ years of service as a First 5 commissioner by awarding him a Children's Champion Star

Commissioners: DeAnne Blankenship Shelby Boston Dr. Shaun-Adrián Choflá Dr. Shelley Hart Scott Kennelly Dr. Holly Kralj Matthew Reddam Tami Ritter Seng Yang

Alternates: Paul Arnold Dr. Rumneet Kullar

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| 9 | Butte County Public Health Nurse Family Partnership Program
Staff from the Butte County Department of Public Health will provide information about the Nurse Family Partnership home visiting program | PRESENTATION |
| 10 | Commission Officers
The Commission shall elect its officers for Fiscal Year 2024/25 | ACTION |
| 11 | Commission Committee Assignments
The Commission shall appoint its committee membership for Fiscal Year 2024/25 | ACTION |
| 12 | <u>Fiscal Year 2024/25 Budget and Long Term Financial Plan</u>
Consider approval of the Fiscal Year 2024/25 annual budget in the amount of \$2,836,710 and adopt the updated 2024-2032 Long Term Financial Plan | ACTION |
| 13 | <u>Contract Award for Independent Auditor</u>
Consider approving the award of contract to Jensen & Smith for \$9,570 for FY 25/26. | ACTION |
| 14 | <u>Butte County Office of Education Contract</u>
Consider approval of a contract with Butte County Office of Education for July 1, 2024 to June 30, 2025 to provide Positive Parenting Program services. The maximum payment for the 12-month term is \$29,830. | ACTION |
| 15 | Department of Employment and Social Services Interagency Agreement
Consider approval of an interagency Memorandum Of Understanding between the Commission and the Department of Employment and Social Services for \$325,553 revenue, for the term of August 1, 2024 to June 30, 2025, to support the expansion of Butte Baby Steps to include the child welfare protocol eligibility. | ACTION |
| 16 | <u>First 5 Executive Committee Report</u> | INFORMATION |
| 17 | Director Report | INFORMATION |
| 18 | Commissioner Announcements | INFORMATION |

Next regular meeting August 16, 2024

Non Agendized Items

[First 5/ Department of Employment and Social Services Interagency Agreement for Staffing](#)

Funding Approved since the April 19, 2024 Commission meeting

[No Cost Extension- Hilary Tricerri in the amount of \\$24,900 to provide grant writing training and support](#)

Commissioners: DeAnne Blankenship Shelby Boston Dr. Shaun-Adrián Choflá Dr. Shelley Hart Scott Kennelly Dr. Holly Kralj Matthew Reddam Tami Ritter Seng Yang

Alternates: Paul Arnold Dr. Rumneet Kullar

[No Cost Extension- January Giles in the amount of \\$10,000 to provide training and technical assistance to First 5 Family Center staff](#)

[Contract with Matson & Isom Technology Consulting in the amount of \\$18,000 to provide website and technology solutions services.](#)

For Reference:

[Grantee Manual](#)

[Policies and Procedures](#)

[Commission Bylaws](#)

[FY 2023-2024 Approved Budget](#)

Commissioners: DeAnne Blankenship Shelby Boston Dr. Shaun-Adrián Choflá Dr. Shelley Hart Scott Kennelly Dr. Holly Kralj Matthew Reddam Tami Ritter Seng Yang

Alternates: Paul Arnold Dr. Rumneet Kullar