



**COMMISSION MEETING and PUBLIC HEARING**

Friday October 25, 2024 9 a.m. to 12 p.m.

Butte County Department of Employment and Social Services

765 East Avenue, Chico

Condor Room

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**ADMINISTRATIVE AGENDA**

**1 Chair- Call to Order**

**2 Roll Call- Identification of Alternate Commissioner**

If Alternate Commissioner(s) are needed, they shall be selected in the following order:

**3 Agenda Review**

**4 Public Comment**

*Public Comment allows members of the public to comment generally on matters within the Commission's purview but are not on the agenda. Members of the public may address the Commission for up to three minutes. The Commission cannot take action on any matter not listed on the agenda, but may provide staff direction.*

**CONSENT AGENDA**

*Items listed in the Consent Agenda are approved as a set without discussion or individual motions. Individual items may be removed from the consent agenda during Agenda Review or Consent Agenda on the request of any one member. Items not removed will be adopted by general consent without debate. Removed items will be placed in Regular Agenda.*

**5 [First 5 Butte Commission Meeting Minutes from August 16, 2024](#)**

**6 [Triple P Contract Amendment](#)**

Approve amendment to Triple P America contract X25484 through December 31, 2025 to provide in person and virtual training for Positive Parenting Program implementation. Amendment increases funds by \$17,630 for an amount not to exceed \$123,630.

**7 [New and Amended Policies](#)**

Approve an amendment to the Budget Revision policy and establish a new policy guiding the purchase and use of gift cards.

**PUBLIC HEARING**

*Public Comment is invited at each agenda item. Agenda items may be taken out of turn. Members of the public may address the Commission for up to three minutes.*

**8 [First 5 Butte County Annual Fiscal and Compliance Audit](#)**

**ACTION**

**Commissioners:** DeAnne Blankenship Shelby Boston Dr. Shaun-Adrián Choflá Dr. Shelley Hart Scott Kennelly Dr. Holly Kralj Dr. Rumneet Kullar Matthew Reddam Tami Ritter

**Alternates:** Paul Arnold

The Commission will review the Fiscal Year 2023/24 audit report and financial statements prepared by Jensen Smith CPA, and hold a public hearing. The Commission will consider accepting the audit and authorize submission to the State of California.

[2023/24 DRAFT Annual Audit](#)

- 9 **[First 5 Butte County Annual Report](#)** **ACTION**  
The Commission will review the Fiscal Year 2023/24 annual report prepared by staff, and hold a public hearing. The Commission will consider approval of the annual report and authorize staff to submit the report to the First 5 California Commission.  
[2023/24 DRAFT Annual Report](#)

**REGULAR AGENDA Presentation/Discussion/Possible Action**

*Public Comment is invited at each agenda item. Agenda items may be taken out of turn. Members of the public may address the Commission for up to three minutes.*

- 10 **[First 5 Butte County Community Report](#)** **ACTION**  
Consider approval of the 2023/24 First 5 Butte County Community Report
- 11 **[Help Me Grow Butte Annual Report](#)** **INFORMATION**  
Review report and provide comments and feedback as applicable
- 12 **Grantee Annual Reports** **INFORMATION**  
Review grantee annual reports and provide comments and feedback as applicable.  
[Jesus Center First 5 Family Center at the Renewal Center](#)  
[Northern Valley Catholic Social Services Butte Baby Steps](#)  
[Northern Valley Catholic Social Services First 5 Family Center at Esperanza House](#)  
[Northern Valley Catholic Social Services First 5 Family Center at Lakeside](#)
- 13 **[First 5 Commission 2025 Meeting Calendar](#)** **ACTION**  
The Commission will review and consider approval of its 2025 meeting calendar
- 14 **[Executive Committee Report](#)** **INFORMATION**
- 15 **Director Report** **INFORMATION**  
The Commission will receive a verbal report from the Director
- 16 **Commissioner Announcements** **INFORMATION**

**Next regular meeting December 20, 2024**

**Non-Agendized Items**

**Funding approved since the August 18, 2023 Commission meeting:**

None

**Commissioners:** DeAnne Blankenship Shelby Boston Dr. Shaun-Adrián Choflá Dr. Shelley Hart Scott Kennelly Dr. Holly Kralj Dr. Rumneet Kullar Matthew Reddam Tami Ritter

**Alternates:** Paul Arnold

**Research/News/Legislation:**

[Parent Stress Is a Serious Public Health Concern](#) September 6, 2024, Psychology Today

[Being a Parent is Hard Work and Massively Inconvenient: Dr. Becky Kennedy Offers 5 Tips to Help You Cope](#), October 17, 2024, CNN

[How Every Child Can Thrive by Five](#) Molly Wright TED Talk, 2021

**Information:**

[First 5 Butte County funded programs, fiscal year 2023/24](#)

**Community Support:****For Reference:**

[Grantee Manual](#)

[Policies and Procedures](#)

[Commission Bylaws](#)

[FY 2024-2025 Approved Budget](#)

**Commissioners:** DeAnne Blankenship Shelby Boston Dr. Shaun-Adrián Choflá Dr. Shelley Hart Scott Kennelly Dr. Holly Kralj Dr. Rumneet Kullar Matthew Reddam Tami Ritter

**Alternates:** Paul Arnold