

Executive Committee Summary

Tuesday, January 21, 2025

9:00 – 10:00 am

Department of Employment and Social Services- Director Conference Room
202 Mira Loma, Oroville

Commission

Members: DeAnne Blankenship, Shelby Boston, Dr. Shelley Hart, Tami Ritter, Tiffany Rowe

Staff support: Anna Bauer, Shelly Miller, Kimberly Brooke

Others: Tiffany Rowe

1 Update Commission Policies

DISCUSSION

Committee will review, discuss and consider recommending the Commission take action on the following policies:

Policy Amendments:

[Governance- Committees](#)

[Fiscal Management- Fiscal Management](#)

[Policies for Grantees- Food and Beverage](#)

[Policies for Grantees- Contract Payments](#)

[Other Operations- Surplus Property](#)

Director Bauer provided a review of each of the proposed changes to policies. This is a discussion item only. Any recommended edits will be noted, and then the policy changes will be voted on by the full Commission.

Governance – Committees

No discussion, amend as noted

Fiscal Management –

Not recommended for advancement to Commission for approval, staff will propose alternate solutions for fiscal efficiency which may or may not require a policy amendment.

Policies for Grantees- Food and Beverage –

Committee recommends amend as proposed

Policies for Grantees- Contract Payments

Committee recommends amend as proposed

Other Operations- Surplus Property

Committee recommends amend as proposed

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| 2 <u>Q1 Performance Report</u> | The committee reviewed program data from the first quarter of fiscal year 2024/25, and received a verbal update from staff about grantee performance to date. The committee discussed individual partner performance, as well as their desire to continue to expand Family Center services. | DISCUSSION |
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| 3 <u>Q1 Financial Report</u> | The committee reviewed the first quarter financial report from fiscal year 2024/25 | DISCUSSION |
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| 4 First 5 Office Space | The Committee received an update from staff about the move to the new Butte County Office of Education building in Chico | INFORMATION |
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| 5 <u>February 7, 2025 Commission Meeting</u> | Committee will review and approve the agenda | ACTION |

Motion to approve the agenda: Ritter
Motion/Second: Ritter/Boston
The agenda was approved unanimously

Additional Information:

Future Executive Committee meetings-

April 1, 2025 Chico

June 2, 2025 Oroville

August 5, 2025 Chico

October 15, 2025 Oroville

November 19, 2025 Chico