



COMMISSION MEETING and PUBLIC HEARING

Friday October 31, 2025 9 a.m. to 12 p.m.

Butte County Department of Employment and Social Services

765 East Avenue, Chico

Condor Room

ADMINISTRATIVE AGENDA

1 Chair- Call to Order

Mission and Vision Statement:

Mission: First 5 Butte County children and Families Commission works collaboratively with partners and community members to build a health, integrated system of support for young children and their families and caregivers.

Vision: Every child in Butte County will have the opportunity for a resilient, thriving future through a nurturing, supportive network of families, caregivers, and their community.

2 Roll Call- Identification of Alternate Commissioner

If Alternate Commissioner(s) are needed, they shall be selected in the following order:

Amy Asher

3 Agenda Review

4 Public Comment

Public Comment allows members of the public to comment generally on matters within the Commission's purview but are not on the agenda. Members of the public may address the Commission for up to three minutes. The Commission cannot take action on any matter not listed on the agenda but may provide staff direction.

CONSENT AGENDA

Items listed in the Consent Agenda are approved as a set without discussion or individual motions. Individual items may be removed from the consent agenda during Agenda Review or Consent Agenda on the request of any one member.

Items not removed will be adopted by general consent without debate. Removed items will be placed in Regular Agenda.

5 [First 5 Butte County Commission Meeting Minutes from August 22, 2025](#)

6 [Sidekick Solutions Contract Amendment](#)

Approve an amendment to the Sidekick Solutions contract X25708 to add \$18,653 to implement cloud data warehousing, data pipeline automation, analytics models, and Business Intelligence (BI) reporting to enhance the Commission's Apricot 360 data-system. The maximum payment for two years of service, July 15, 2024, through June 30, 2026 is increased to \$69,349.

Commissioners: Paul Arnold DeAnne Blankenship Dr. Shelley Hart Scott Kennelly Dr. Holly Kralj Dr. Rumneet Kullar
Matthew Reddam Tami Ritter Tiffany Rowe

Alternates: Amy Asher

PUBLIC HEARING

Public Comment is invited at each agenda item. Agenda items may be taken out of turn. Members of the public may address the Commission for up to three minutes.

- 7 **[First 5 Butte County Annual Fiscal and Compliance Audit](#)** **ACTION**
The Commission will receive a presentation from staff about the Fiscal Year 2024/25 audit report and financial statements prepared by Jensen Smith CPA, and hold a public hearing. The Commission will consider accepting the audit and authorize submission to the State of California.
[2024/25 Audit Presentation](#)
[2024/25 DRAFT Annual Audit](#)
- 8 **[First 5 Butte County Annual Report](#)** **ACTION**
The Commission will review the Fiscal Year 2023/24 annual report prepared by staff and hold a public hearing. The Commission will consider approval of the annual report and authorize staff to submit the report to the First 5 California Commission.
[2024/25 DRAFT Annual Report](#)
- 9 **[First 5 Butte County Annual Community Report](#)** **ACTION**
The Commission will consider approval of the Fiscal Year 2024/25 First 5 Butte County Annual Community Report

REGULAR AGENDA Presentation/Discussion/Possible Action

Public Comment is invited at each agenda item. Agenda items may be taken out of turn. Members of the public may address the Commission for up to three minutes.

- 10 **[Early Relational Health](#)** **PRESENTATION**
Early Relational Health is the science and practice of fostering strong, nurturing, and responsive relationships between young children and their caregivers. This study frames ERH as a public health imperative, foundational for lifelong health, development and well-being. The Commission will receive a presentation from staff about the *why* behind family strengthening, and how their investments move beyond traditional child development models by focusing on the relationship as the primary unit of intervention.
- 11 **[Overview of Commission Administration, Operations and Data](#)** **PRESENTATION**
The Commission will receive a presentation from staff about administration and operations related to the Commission's initiatives.
- 12 **[Grantee Annual Reports](#)** **INFORMATION**
[Butte Baby Steps](#)
[Esperanza House Family Center](#)
[Foundations Family Center](#)
[Nature ABC's](#)
[Renewal Center Family Center](#)
[Upper Ridge Family Center](#)
- 13 **[Executive Committee Report](#)** **INFORMATION**

Commissioners: Paul Arnold DeAnne Blankenship Dr. Shelley Hart Scott Kennelly Dr. Holly Kralj Dr. Rumneet Kullar
Matthew Reddam Tami Ritter Tiffany Rowe

Alternates: Amy Asher

- | | | |
|-----------|---------------------------------------------------------------------------------------------------|--------------------|
| 14 | Director Report
The Commission will receive a verbal report from the Executive Director | INFORMATION |
| 15 | Commissioner Announcements | INFORMATION |

Next regular meeting December 5, 2025

Non-Agendized Items

Funding approved since the August 22, 2025 Commission meeting:

[Senta Burton Consulting](#)

Co-funded contract with Child Abuse Prevention Council in the amount of \$11,875 to provide grantee appreciation keynote, mandated reporter trainings and other family strengthening trainings through June 30, 2026.

Research/News/Information/Legislation:

[How to Modernize Business Intelligence Reporting](#)

[First 5 Butte County funded programs fiscal year 2024/25](#)

For Reference:

[Grantee Manual](#)

[Policy Manual](#)

[Commission Bylaws](#)

[FY 2025/26 Approved Budget](#)

Commissioners: Paul Arnold DeAnne Blankenship Dr. Shelley Hart Scott Kennelly Dr. Holly Kralj Dr. Rumneet Kullar
Matthew Reddam Tami Ritter Tiffany Rowe

Alternates: Amy Asher