



## Executive Committee

Wednesday, April 13, 2022

9:00 am – 11:00 am

Meeting will be held via videoconference. Please join via [Zoom Link](#) or call (669) 900-6833. Meeting ID: 450 672 4510

### Commission

**Members:** Shelby Boston, Dr. Shaun-Adrián Choflá, Tami Ritter, Danette York

**Staff support:** Anna Bauer, Kimberly Brooke, Anna Ling, Shelly Miller

**Absent:**

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#### 1 Welcome, Agenda Review

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#### 2 Adopt Proclamation for AB 361

ACTION

[The Committee will adopt the Proclamation and develop a recommendation for future meetings.](#)

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#### 3 Commissioner Renewals

ACTION

[The Committee will review Commissioner renewal applications and make recommendations to the Commission:](#)

Dr. Shaun-Adrián Choflá  
Scott Kennelly  
Dr. Holly Kralj  
Matthew Reddam

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#### 4 Review Proposed Program Budgets for Fiscal Year 2022-23

DISCUSSION

The Committee will review the following draft scopes of work and budgets and make recommendations to the Commission:

[Northern Valley Catholic Social Services, Butte Baby Steps \\$426,507](#)  
[Hmong Cultural Center, Tu Tus Menyuan \\$98,477](#)  
[Butte County Office of Education, Help Me Grow \\$40,723](#)  
[Evalcorp \\$37,500](#)  
[Matson & Isom Technology Solution \\$27,000](#)  
[Help Central Inc., Help Me Grow \\$25,000](#)

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**5 Amend Contracting & Procurement Policy** DISCUSSION

[The Committee will consider amending the Contracting and Procurement Policy to include language allowing the use of electronic signatures.](#)

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**6 Amend Bylaws and Ordinance** DISCUSSION

[The Committee will review a draft revision of the Commission's bylaws and ordinance and make recommendations to the Commission.](#)

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**7 Long Term Financial Plan** DISCUSSION

[The Committee will review the Commission's Long Term Financial Plan and consider the implications of the ratification of the Tobacco Flavor Ban in November 2022.](#)

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**8 Review draft agenda for the April 29, 2022 Commission Meeting** ACTION

[The Committee will review and approve the agenda.](#)

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**Additional Information:**

Next Executive Committee meeting Wednesday, June 8, 2022 at 9:00 am

[The Committee will review Commissioner renewal applications and make recommendations to the Commission:](#)