



Executive Committee

Tuesday, April 1, 2025

2:00 – 3:00 pm

County of Butte- Supervisor Ritter's Office

196 Memorial Way, Chico

Commission

Members: DeAnne Blankenship, Dr. Shelley Hart, Tami Ritter, Tiffany Rowe

Staff support

and others: Anna Bauer, Shelly Miller, Kimberly Brooke. Amy Asher

1 [First 5 Commissioner Interview](#)

ACTION

The Commission has a vacant alternate position. Amy Asher, Assistant Chief Probation Officer, Butte County Probation, attended the February Commission meeting and has submitted an application. The committee reviewed the application, conducted an interview, and recommend Amy Asher to appointed as a First 5 commissioner.

Director Bauer explained the process: First the Exec committee makes a recommendation, then the recommendation goes to the Commission for their recommendation to the Board of Supervisors, then the Board of Supervisors appoints to the Commission. Bauer will notify Amy of the motion by this committee.

Motion/Second: Ritter/Rowe
All approve

2 [First 5 Commissioner Renewals](#)

ACTION

The committee reviewed applications from Paul Arnold, Dr. Holly Kralj and Matthew Reddam for commissioner appointments and renewals and made a recommendation to the Commission to renew Commissioners Kralj and Reddam and appoint Commissioner Arnold as a regular commissioner.

Motion/Second: Ritter/Blankenship
All approve

3 [Q2 Performance Report](#)

DISCUSSION

The committee reviewed program data from the second quarter of fiscal year 2024/25, and received an update from staff about performance to date.

Director Bauer provided an overview of how data is collected and structured for the quarterly report.

Bauer shared that Butte Baby Steps is now serving families through the child welfare protocol. They have gotten quite a few referrals and enrolled 14 families in Q2. They are doing additional reflective supervision to support staff given the higher level of acuity of families.

Commissioner Ritter asked about the families who do not enroll.

Bauer stated that families can decline services or aren't reachable. It is a voluntary offering. It is hoped there can be a closed loop so that info is provided back to child welfare.

Commissioner Rowe shared that it is predictable for families to say they are open to the intervention, child welfare steps out, and then the families do not engage. They can try to do a warm handoff. She is not surprised by families not following through. However, every positive connection can count and the support will eventually stick for a family.

Family Centers: Bauer explained that First 5 staff are working with a grantee on data collection and entry. Some data is entered now, after completion of the performance report, staff has provided technical assistance and reminders that data entry is required. Grantee staff will participate in re-training again this week. It is critical that all grantees require the release of liability from all families before providing services.

Commissioner Hart asked if they were collecting and tracking the data?

Bauer replied that they were attempting to, but based on their existing practices are still displaying all zeroes right now for Q2, which is unfortunate because some families have been served.

Commissioner Ritter stated that means we're funding a program that isn't serving anyone. The Board hears a lot that agencies need more, but we need data that there are families being served.

Bauer explained that many partners continue to need support with data collection and entry. First 5 staff are very hands-on with grantees because it is our value, and mandate, to collect, analyze and report outcome data. [This mandate originates from the Prop 10 statute.](#)

Bauer explained that the narrative portion of the quarterly performance report includes extra opportunities for sites to report additional data, which can include Triple P and special events hosted by the Family Centers, and also explain any strengths or challenges.

Bauer explained that the Lakeside site has officially moved to Baldwin in Oroville due to untenable issues with the facility.

4 [Q2 Financial Report](#)

The committee reviewed the second quarter financial report from fiscal year 2024/25

DISCUSSION

5 [April 25, 2025 Commission Meeting](#)

ACTION

Committee reviewed and approved the agenda.

Bauer stated that the agenda needs a couple of changes: need to add the RFQ score panel recommendation as well as an amendment to the Bonterra contract to add an administrator seat.

Approve the agenda with recommended changes

Motion/Second: Ritter/Rowe

All approved

Additional Information:

Future Executive Committee meetings-

June 2, 2025 Oroville

August 5, 2025 Chico

October 15, 2025 Oroville

November 19, 2025 Chico