



Executive Committee Minutes

Monday, June 2, 2025

9:00 – 10:00 am

Department of Employment and Social Services

Director's Conference Room

202 Mira Loma Avenue, Oroville

Commission

Members: DeAnne Blankenship, Dr. Shelley Hart, Tiffany Rowe

Staff support: Anna Bauer, Shelly Miller, Kimberly Brooke

1 New Commission Policies DISCUSSION

The committee reviewed, discussed and recommended the Commission take action on the following policies:

New Policy: [Fiscal Management- Capital Assets](#)

New Policy: [Policies for Grantees- Use of AI](#)

Bauer explained that these two new policies were developed in alignment with the new County policies.

2 Child Abuse Prevention Council DISCUSSION

The committee received an update from staff about progress with the Child Abuse Prevention Council activities

Bauer reviewed the history of how the CAPC came to be under the umbrella of First 5. Solicitation of Watters & Houx donation funds have been facilitated with the Treasurer and Sheriff's Posse. CAPC will have a council seated by the end of the calendar year. Working on mandated reporter trainings and scheduling meetings.

Commissioner Hart asked: Was there an issue with getting the CAPC donation checks?

Bauer replied: Absolutely. First 5 is currently working on smoothing out relationships that were disrupted during past iterations of the CAPC. The Treasurer has been notified of how to pass checks along to staff timely. First 5 will be the funnel for information. There may be an opportunity to invite the Treasurer to have a seat on the council to give them some ownership and

Rowe: Kudos to Anna for walking into what was a huge mess and mending those relationships and level setting the relationships. Moving forward the lesson learned is that staff need to be treated with kindness and respect.

Hart: Not funded until July. How many people are on the council and how does that process go?

Bauer explained that First 5 staff will reach out to former and existing members and there may need to be additions and recruitments to comply with the Welfare and Institution code.

Commissioner Row asked if there was a target number for the size of the Council.

Bauer explained that there would be ten or more, ideally to attend Quarterly meetings. There will be the Council and then the executive committee of four to five in alignment with the requirements in the W&I Code. Others partners can attend for information and don't have to be on the Council. Councilors are the voters to support the transparency needed around the Watters & Houx funds.

3 [Q3 Performance Report](#)

DISCUSSION

The committee reviewed program data from the third quarter of fiscal year 2024/25, and received an update from staff about performance to date.

Bauer reviewed performance report metrics and narratives.

Kimberly Brooke shared a success story about a father who received services from HFA through a Child Welfare Protocol referral.

Commissioner Rowe asked if agencies often provide these types of narratives?

Bauer replied yes, some of this type of information is included in the partner annual report. The case notes in Apricot contain this data, but there is an effort to do more in-depth evaluation into the Apricot system to extract this type of data and to look at outcomes and accurately identify risk. We are piloting this model so we have a sophisticated system when FFPS goes online. First 5 staff want to partner with DESS to determine whose responsibility it is to collect the data, and what type of data DESS wants to demonstrate impact. There is also a large number of families who do not engage with home visiting despite being referred, and the referral source may be unaware the families chose not to engage. One of the many First 5 value adds is working closely with the partners to make sure this data is collected.

Commissioner Hart noted that this has been the ongoing challenge, finding a balance between the anecdotal stories and the numerical data.

Commissioner Rowe offered that Child Welfare could refer families and keep the case open rather than referring and closing the case.

Bauer celebrated that YFC has successfully recorded program data, and has found another workspace in Magalia.

Lakeside moved to Foundations in central Oroville. Esperanza House is doing Spanish language care coordination and were certified as Community Health Workers. Family Centers are being trained often in a variety of topics. It is a big group of FRC staff and they are engaged and interested in the trainings.

Bauer stated that the goal is to have partners staff learn more about community services and then they do case studies to practice what they've learned.

Commissioner Blankenship offered that WIC or other BCPH services would be interested in presenting.

Bauer continued that caregiver satisfaction surveys went out and we received 41 back, with very positive feedback. Deidentified data is provided to the sites.

Bauer noted that CAA is winding down their existing Strategic Investment contract and will be sustaining child advocacy using ECM. Moving forward they will be an FRC site with a clear delineation between FRC and ECM.

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| 4 | <u>Q3 Financial Report</u>
The committee reviewed the third quarter financial report from fiscal year 2024/25 | DISCUSSION |
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| 5 | <u>June 27, 2025 Commission Meeting</u>
Committee reviewed and approve the agenda | ACTION |
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Motion/ Second: Rowe/ Blankenship
All approve

Additional Information:

Future Executive Committee meetings-

August 5, 2025 Chico

October 15, 2025 Oroville

November 19, 2025 Chico