



## COMMISSION MEETING MINUTES

Friday February 17, 2023 9 a.m. to noon  
Butte County Department of Employment and Social Services  
765 East Avenue, Chico  
Condor Room

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### ADMINISTRATIVE AGENDA

#### **1 Chair- Call to Order**

The Chair called the meeting to order at 9:02 am

#### **2 Roll Call- Identification of Alternate Commissioner**

Commissioners Present: Shelby Boston, Dr. Shaun-Adrián Choflá, Dr. Shelley Hart, Scott Kennelly, Dr. Holly Kralj, Dr. Rumneet Kullar, Tami Ritter, Sent Yang, Danette York

Commissioners Absent: Matthew Reddam

#### **3 Agenda Review**

#### **4 Public Comment**

*Public Comment allows members of the public to comment generally on matters within the Commission's purview but are not on the agenda. Members of the public may address the Commission for up to three minutes. The Commission cannot take action on any matter not listed on the agenda, but may provide staff direction.*

### CONSENT AGENDA

*Items listed in the Consent Agenda are approved as a set without discussion or individual motions. Individual items may be removed from the consent agenda during Agenda Review or Consent Agenda on the request of any one member. Items not removed will be adopted by general consent without debate. Removed items will be placed in Regular Agenda.*

#### **5 [First 5 Butte Commission Meeting Minutes from December 16, 2022](#)**

#### **6 [Fiscal Year 2022/23 Mid Year Budget Revision](#)**

#### **7 [First 5 California Home Visiting Coordination Initiative](#)**

Authorize staff to submit an application to First 5 California for Home Visiting Coordination.

#### **8 [Children and Youth Behavioral Health Initiative](#)**

Authorize staff to submit applications to the California Department of Healthcare Services, on behalf of First 5 Butte County and its family strengthening partners, to support evidence based and community supported practices that are in alignment with the Commission's goals.

**No items were requested to be pulled; the consent agenda passed.**

Commissioners: Shelby Boston Dr. Shaun-Adrián Choflá Dr. Shelley Hart Scott Kennelly Dr. Holly Kralj Matthew Reddam  
Tami Ritter Seng Yang Danette York  
Alternates: Dr. Rumneet Kullar

REGULAR AGENDA Presentation/Discussion/Possible Action

*Public Comment is invited at each agenda item. Agenda items may be taken out of turn. Members of the public may address the Commission for up to three minutes.*

- 9 Hope Learning Community PRESENTATION**  
The Commission shall receive a presentation from staff about the HOPE Learning Community

Program Manager Kimberly Brooke provided a presentation and slideshow about the HOPE Framework and the goals of the HOPE grant. Brooke fielded questions from the Commissioners about the services, partnerships, evaluation and sustainability of the project.

- 10 Wynn Memorial Preschool Harvest Festival PRESENTATION**  
The Commission received a video presentation about the event

- 11 Strategic Plan Review DISCUSSION**  
The Commission shall receive a presentation from staff and discuss its 2021-2026 Strategic Plan

Director Bauer introduced the Strategic Plan review, and explained that it is a requirement that the Commission review the Strategic Plan annually, with final approval planned for April or June. Bauer provided an overview of how the staff and Commission is adhering to the plan. Commissioners provided questions and comments and directed staff to develop a plan update for the June meeting.

- 12 FY 2023/2024 Budget Workshop DISCUSSION**  
The Commission will receive a presentation and provide direction to staff about Long Term Financial Plan and budget development for Fiscal Year 2023-24.

Director Bauer provided a budget and long term financial plan presentation. The passage of Prop 31 will cause significant anticipated funding declines, and additional declines may result from a birth rate reduction in Butte County.

Bauer provided a summary overview of the proposed Fiscal Year 2023-24 budget, and asked the commission if they were supportive of the following:  
Moving \$400,000 from the final year of the Butte Baby Steps contract into Fiscal Year 2023-24 for the purpose of stabilizing the program due to loss of funds from another source. This was not an action item, the Commission indicated support.

Bauer provided a summary overview of the long term financial plan and asked the Commission if they were supportive of allocating the remaining excess fund balance to the family resource center initiative. This was not an action item, the Commission indicated support.

- 13 Executive Committee Report INFORMATION**

- 14 Strategic Plan and Evaluation Advisory Committee Report INFORMATION**  
The Commission will receive a verbal report from the Committee

Bauer provided an overview of the progress of the SPEAC committee, and shared that Commissioners had met several times to develop the framework of the committee, which is intended to be formed and operational before the end of June. The committee will advise how the system is working, rather than how the First 5 funded programs are performing, and will gauge its success by how the partners are engaging.

**15 Strong Families Committee Report**

**INFORMATION**

The Commission will receive a verbal report from the Committee

Commissioner Boston provided a Strong Families Committee report. The committee recommends to continue work with existing partners, develop budgets and program proposals. A meeting is scheduled in March to discuss partner proposals, and the goal is to fund services beginning in July 2023, with the understanding that there is not long-term sustainable Prop 10 funds. There are several additional funding options, and discussion ensued about Resiliency Centers.

**16 Director Report**

**INFORMATION**

The Commission will receive a verbal report from the Director

Director Bauer provided a brief report about the First 5 Association summit that staff attended, a CA general fund budget ask that the First 5 Association is leading, and shared that Inspire Hope is a key community partner with diapers and formula available to community organizations. Bauer offered to connect interested organizations to Inspire Hope.

**17 Commissioner Announcements**

**INFORMATION**

Commissioners provided updates and announcements.

**Adjourn. Next meeting April 21, 2023**

The Chair adjourned the meeting at 11:28 am

**Non-Agendized Items**

**Funding approved since the December 16, 2022 Commission meeting:**

[\\$10,000 from HOPE grant funds to Dr. Lourdes Valdes to provide Physician Champion support for the duration of the HOPE grant project.](#)

[\\$10,000 from HOPE grant funds to Dr. Elisa Brown to provide Physician Partner participation for the duration of the HOPE grant project.](#)

**First 5 California/ First 5 Association:**

[First 5 Association Policy Priorities](#)

**Research/News/Legislation:**

Commissioners: Shelby Boston Dr. Shaun-Adrián Choflá Dr. Shelley Hart Scott Kennelly Dr. Holly Kralj Matthew Reddam  
Tami Ritter Seng Yang Danette York  
Alternates: Dr. Rumneet Kullar

[Legislative Grid 1.26.23.1pdf.pdf \(memberclicks.net\)](#)

**Information:**

Butte County Local Childcare Planning Council Childcare Needs Assessment (2023)

[Executive Summary](#)

[Full Report](#)

New website from the Center for the Study of Social Policy:

[Nurture Connection](#)

[Help Me Grow: Strengthening Families and Supporting Caregiver Goals. Center for the Study of Social Policy \(2023\).](#)

**For Reference:**

[Policies and Procedures](#)

[Commission Bylaws](#)

[FY 2022-2023 Adopted Budget](#)