



COMMISSION MEETING

Friday, February 26, 9 a.m. to noon

As authorized by Governor Newsom's Executive Order, N-25-20, dated March 12, 2020, the meeting will be held via teleconferencing with members of the Commission attending from separate remote locations. This altered format is in observance of the recommendation by local officials that certain precautions be taken, including social distancing, to address the threat of COVID-19. Members of the public are welcome to join the meeting and provide comment via the following [Zoom Link](#) or by calling 1 669 900 6833 Meeting ID: 506 439 0481

A meeting link can also be found on our website: first5butte.org

ADMINISTRATIVE AGENDA

1 Chair- Call to Order and Agenda Review

The Chair called the meeting to order at 9:01 am

2 Chair- Identification of Alternate Commissioners

If Alternate Commissioner(s) are needed, they shall be selected in the following order:

Matthew Reddam, Wendy C. Brown, Bobby Jones Sr., Justin Margolis

Commissioners Present: Shelby Boston, Dr. Shaun-Adrián Choflá, Dr. Shelley Hart, Scott Kennelly, Dr. Holly Kralj, Tami Ritter, Danette York

Alternate Commissioners Present: Bobby Jones Sr., Justin Margolis, Matthew Reddam, Wendy Brown (arrived at 9:08)

Commissioners Absent: Dr. Lourdes Valdez, Seng Yang

Due to Commissioner absence, the following alternates were identified to vote: Matthew Reddam, Bobby Jones Sr.

3 Public Comment

Public Comment allows members of the public to comment generally on matters within the Commission's purview but are not on the agenda. Members of the public may address the Commission for up to three minutes. The Commission cannot take action on any matter not listed on the agenda, but may provide staff direction.

Ms. Madeline Olwert provided comment about her community centered art project called the Resilience Project.

CONSENT AGENDA

Items listed in the Consent Agenda are approved as a set without discussion or individual motions. Individual items may be removed from the consent agenda during Agenda Review or Consent Agenda on the request of any one member. Items not removed will be adopted by general consent without debate. Removed items will be placed in Regular Agenda.

Commissioners: Shelby Boston Dr. Shaun-Adrián Choflá Dr. Shelley Hart Scott Kennelly Dr. Holly Kralj Tami Ritter
Dr. Lourdes Valdez Seng Yang Danette York
Alternates: Wendy Brown Bobby Jones Sr. Justin Margolis Matthew Reddam

4 [First 5 Butte Commission Meeting Minutes from December 20, 2020](#)

5 [Second Quarter Financial Report](#)

6 **Mid-Year Budget Revision**

[Approve a mid-year budget revision in the amount of \\$14,019 prepared by staff](#)

7 **Website and Technology Solutions**

[Approve delegation of authority to Director Bauer to negotiate and execute an agreement with Matson and Isom Technology Consulting for the term of March 15, 2021 to December 31, 2021 to create a new website for the First 5 Butte County Children and Families Commission. The maximum payment amount for the 9 ½ month term is \\$29,901.](#)

8 **Butte County Dual Language Learner Support**

[Approve delegation of authority to Director Bauer to negotiate and execute an agreement with the following agencies for Dual Language Learner Support for the term of April 1, 2021 through June 30, 2022:](#)

Butte County Library not-to-exceed \$145,000

Hmong Cultural Center of Butte County not-to-exceed \$82,110 with Sole Source Justification

Northern Valley Catholic Social Services not-to-exceed \$22,890

No items were requested pulled or objected to, the consent agenda passed.

REGULAR AGENDA Presentation/Discussion/Possible Action

Public Comment is invited at each agenda item. Agenda items may be taken out of turn. Members of the public may address the Commission for up to three minutes.

9 **Data Management System**

ACTION

[Consider delegation of authority to Director Bauer to negotiate and execute an agreement with Social Solutions for Data Management for the term of April 1, 2021 through June 30, 2024. The maximum payment amount for the 3 ¼ year term is \\$123,640.](#)

Motion to delegate authority to Director Bauer to negotiate and execute a contract with Social Solutions not to exceed \$123,640 to provide data management services through FY 23/24.

Motioned/Seconded: Kralj/Ritter

Ayes: Boston, Choflá, Hart, Jones, Kennelly, Kralj, Reddam, Ritter, York

Nays: None

Abstentions: None

10 **Commission Policies and Procedures**

ACTION

[Consider approval of Policy and Procedure Manual sections for Contracting & Procurement and Grantee Policies](#)

Commissioners Hart and Ritter expressed gratitude to staff and the Administration Committee for their hard work to refine policies that will streamline future funding.

Motion to approve Policy and Procedures for Contracting & Procurement and Grantees.

Motioned/Seconded: York/Ritter

Ayes: Boston, Choflá, Hart, Jones, Kennelly, Kralj, Reddam, Ritter, York

Nayes: None

Abstentions: None

11 Strong Families Advisory Committee

ACTION

[Consider the establishment of a committee to identify and recommend investment strategies for the Commission's Strong Families Initiative.](#)

Motion to establish a Strong Families Advisory Committee

Motioned/Seconded: Boston/Ritter

Ayes: Boston, Choflá, Hart, Jones, Kennelly, Kralj, Reddam, Ritter, York

Nayes: None

Abstentions: None

Commissioners Boston, Brown, Hart and Kralj requested to be appointed to serve on the Strong Families Advisory Committee

Motion to appoint Commissioners Boston, Brown, Hart and Kralj to the Strong Families Advisory Committee

Motioned/Seconded: Ritter/York

Ayes: Boston, Choflá, Hart, Jones, Kennelly, Kralj, Reddam, Ritter, York

Nayes: None

Abstentions: None

12 Commission Committee Reports

INFORMATION

Administrative Committee

[February 12, 2021](#)

Chairperson Choflá shared his appreciate of staff and the Commission for their hard work in developing streamlined processes and stabilizing the Commission.

Strategic Plan and Evaluation Committee

[February 4, 2021](#)

Commissioner Boston stated she was looking forward to the adoption of the new Apricot 360 database.

Health Committee

[January 22, 2021](#)

Commissioners: Shelby Boston Dr. Shaun-Adrián Choflá Dr. Shelley Hart Scott Kennelly Dr. Holly Kralj Tami Ritter
Dr. Lourdes Valdez Seng Yang Danette York
Alternates: Wendy Brown Bobby Jones Sr. Justin Margolis Matthew Reddam

Commissioner Kralj stated the Health Committee appreciated the Help Me Grow presentation and that they committee remains committed to Help Me Grow. Due to the complications of people being at home, there has been a drop off of utilization and the committee is lookin at how that can be boosted. She also stated that the committee is concerned with the increasing maternal mental health needs, and wants to explore the expansion of CPSP (Comprehensive Perinatal Services Program).

Media Advisory Committee

[February 10, 2021](#)

Commission Reddam stated he was looking forward to the Commission working with Matson & Isom to help support our website and technology development. Director Bauer expressed her gratitude to the committee for their time and engagement in scoring the technology proposals.

13 Director Report

INFORMATION

Director Bauer provided an overview of the Governor’s proposed budget, and pointed out that there will be opportunities to partner with managed care providers and more effectively leverage Medi-Cal funding for children and families. She shared that Dr. Nadine Burke-Harris has been appointed as the new Chairperson of First 5 California. First 5 staff have supported public vaccine clinics, and helped Public Health to coordinate the vaccine outreach and registration efforts for local childcare providers.

Commissioner York expressed her appreciated to the First 5 staff in helping to staff clinics and getting the childcare population get vaccinated. She reminded the Commission that there is the “you’ve missed me” link on the Public Health website, and any eligible individual can go to that link to get registered for their vaccination.

Commissioner Boston stated that foster parents were not included in the childcare category, and that the child welfare association has been advocating on behalf of the foster parents to include them in vaccine prioritization.

Director Bauer stated that the Mothers Strong collaborative has been reinstated by First 5 staff who will provide backbone coordination and stewardship of First 5 funds that were earmarked for Mothers Strong. At the first meeting, WIC requested assistance with preparing their staff to respond to mothers who share that they are struggling with maternal mental health, and contracts are currently being developed to provide expert training to local WIC staff in response to their request.

Director Bauer shared that First 5 staff have committed to attending at least 10 community coalition and committee meetings, and offered to provide Commissioners with the monthly strategic announcement that staff are sharing at coalition meetings.

Commissioner Hart asked about emergency funding distributed to Lilliput/Wayfinder. Bauer stated that they provide services to families who are, or are at risk of, involved with the child welfare system. Emergency funding is used to support family stabilization such as vehicle repair, housing assistance, food and utility support.

14 Commissioner Announcements

INFORMATION

Commissioners: Shelby Boston Dr. Shaun-Adrián Choflá Dr. Shelley Hart Scott Kennelly Dr. Holly Kralj Tami Ritter
Dr. Lourdes Valdez Seng Yang Danette York
Alternates: Wendy Brown Bobby Jones Sr. Justin Margolis Matthew Reddam

Commissioner Reddam announced that BCOE has secured funding to extend the secondary trauma trainings provided by Laura van Dernoot Lipsky, and offered to provide dates for Commissioners to share with their staff. He also stated that there is a high level of concern about youth suicide and suicide ideation, and there is a summit planned for April 16. He expressed gratitude to Behavioral Health Department staff for their collaborative efforts.

Commissioner Kennelly agreed that the suicide trends in Butte are of great concern, and Behavioral Health has seen an increase in youth crisis calls, but has not seen an increase in service engagement, and is concerned that youth are not getting the help they need.

Commissioner Hart shared that there are drop-in ACEs awareness sessions provided by the North Valley Community Foundation. She has been trained by Dr. Anda and Laura Porter to provide ACE Interface sessions, and will provide the flyer to Commissioners. Commissioner Reddam agreed that the Interface trainings are important because they include education about epigenetics and the neurobiology of stress. Stacy Piper added that this education is relevant to youth suicide and the correlation of stress during sensitive periods. Hart added that the goal is to create a community call-to-action.

Commissioner Boston shared a zoom activity that is fun for families with children of all ages: Skribbl.io. Boston also shared that Family Urgent Response System (FURS) is a hotline for any current or former foster youth, or foster parent, who are needing assistance. The 24-7 line is available through telephone/text/chat, and Youth for Change is the local service provider. Commissioner Kralj stated that she has worked with many foster youth who have aged out of the system and this resource will be very valuable.

Adjourn. Next regular meeting April 30, 2021

Non-Agendized Items

Research and News

[First 5 Association Overview of the Governor Newsom's proposed FY 20-21 Budget](#)

[Beyond Screening- Expanding California's Approach to ACEs \(October 2020\)](#)

Supplemental Materials

[First 5 Butte County Children and Families Commission 2021 – 2026 Strategic Plan](#)

Meeting Minutes approved by the Commission on April 30, 2021