



**FIRST 5**  
**BUTTE COUNTY**  
**CHILDREN & FAMILIES COMMISSION**

**COMMISSION MEETING MINUTES**

Friday May 20, 2022 8:30 am

As authorized by Governor Newsom's Executive Order, N-25-20, dated March 12, 2020, the meeting will be held via teleconferencing with members of the Commission attending from separate remote locations. This altered format is in observance of the recommendation by local officials that certain precautions be taken, including social distancing, to address the threat of COVID-19. Members of the public are welcome to join the meeting and provide comment via the following [Zoom Link](#) or by calling 1 669 900 6833 Meeting ID: 506 439 0481

A meeting link can also be found on our website: [first5butte.org](http://first5butte.org)

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ADMINISTRATIVE AGENDA

**1 Chair- Call to Order**

The Chair called the meeting to order at 8:32

**2 Chair- Identification of Alternate Commissioners**

If Alternate Commissioner(s) are needed, they shall be selected in the following order:

Dr. Lourdes Valdez

Commissioners Present: Shelby Boston, Dr. Shaun-Adrián Choflá, Dr. Shelley Hart, Matthew Reddam, Seng Yang

Commissioners Absent: Scott Kennelly, Dr. Holly Kralj, Tami Ritter, Dr. Lourdes Valdez, Danette York

**3 Public Comment**

*Public Comment allows members of the public to comment generally on matters within the Commission's purview but are not on the agenda. Members of the public may address the Commission for up to three minutes. The Commission cannot take action on any matter not listed on the agenda, but may provide staff direction.*

REGULAR AGENDA Presentation/Discussion/Possible Action

*Public Comment is invited at each agenda item. Agenda items may be taken out of turn. Members of the public may address the Commission for up to three minutes.*

**4 [Sidekick Solutions](#)**

**ACTION**

Approve a contract with Sidekick Solutions for the term of June 1, 2022 to June 30, 2023 to develop the Apricot 30 data system for evidence-based program models, with Sole Source Justification. The maximum payment amount for the 12 month term is \$29,750.

**Motion to approve the contract with Sidekick Solutions for the term of June 1, 2022 to June 30, 2023 for a maximum payment of \$29,750, with Sole Source Justification.**

Commissioners: Shelby Boston Dr. Shaun-Adrián Choflá Dr. Shelley Hart Scott Kennelly Dr. Holly Kralj Matthew Reddam  
Tami Ritter Seng Yang Danette York  
Alternates: Dr. Lourdes Valdez

**Motioned/Seconded: Boston/Hart**

**Ayes: Boston, Choflá, Hart, Reddam, Yang**

**Nayes: None**

**Abstentions: None**

The Chair adjourned the meeting at 8:35

**Adjourn. Next regular meeting June 24, 2022**

**Minutes were approved at the June 24, 2022 regular Commission Meeting**

Commissioners: Shelby Boston Dr. Shaun-Adrián Choflá Dr. Shelley Hart Scott Kennelly Dr. Holly Kralj Matthew Reddam  
Tami Ritter Seng Yang Danette York  
Alternates: Dr. Lourdes Valdez