



COMMISSION MEETING MINUTES

Friday October 28, 2022 9 a.m. to noon

As authorized by Governor Newsom's Executive Order, N-25-20, dated March 12, 2020, the meeting will be held via teleconferencing with members of the Commission attending from separate remote locations. This altered format is in observance of the recommendation by local officials that certain precautions be taken, including social distancing, to address the threat of COVID-19. Members of the public are welcome to join the meeting and provide comment via the following [Zoom Link](#) or by calling 1 669 900 6833 Meeting ID: 506 439 0481

A meeting link can also be found on our website: first5butte.org

ADMINISTRATIVE AGENDA

1 Chair- Call to Order

The Chair called the meeting to order at 9:00

2 Roll Call- Identification of Alternate Commissioners

Commissioners Present: Shelby Boston, Dr. Shaun-Adrián Choflá, Dr. Shelley Hart, Dr. Holly Kralj, Seng Yang, Danette York

Commissioners Absent: Scott Kennelly, Matthew Reddam, Tami Ritter

3 [Proclamation of Assembly Bill 361](#)

ACTION

The Commission reviewed and adopted a proclamation to meet virtually in compliance with the Brown Act and Assembly Bill 361

Motion to approve the Proclamation for AB 361

Motioned/Seconded: York/Boston

Ayes: Boston, Choflá, Hart, Kralj, Yang, York

Nayes: None

4 Agenda Review

5 Public Comment

Commissioner York explained that the state will terminate the health emergency at the end of February, and Public Health recently met with CDPH to discuss the upcoming changes to the ability to hold Brown Act meetings remotely. The Commission will have to consider when to go back to meeting in person.

Commissioners: Shelby Boston Dr. Shaun-Adrián Choflá Dr. Shelley Hart Scott Kennelly Dr. Holly Kralj Matthew Reddam
Tami Ritter Seng Yang Danette York
Alternates:

Public Comment allows members of the public to comment generally on matters within the Commission's purview but are not on the agenda. Members of the public may address the Commission for up to three minutes. The Commission cannot take action on any matter not listed on the agenda, but may provide staff direction.

CONSENT AGENDA

Items listed in the Consent Agenda are approved as a set without discussion or individual motions. Individual items may be removed from the consent agenda during Agenda Review or Consent Agenda on the request of any one member. Items not removed will be adopted by general consent without debate. Removed items will be placed in Regular Agenda.

6 [First 5 Butte Commission Meeting Minutes from August 26, 2022](#)

7 [Quarter 4 Financials](#)
[Quarter 4 Detailed Financials](#)

8 [Nomination of Alternate Commissioner](#)

Recommend the Butte County Board of Supervisors appoint Dr. Rumneet Kullar, Child and Adolescent Psychiatrist, as alternate commissioner, with a term expiring June 30, 2024, to fulfill the role of *Representative of local group for prevention or intervention for families at risk.*

The Chair asked for a motion for the consent agenda.

Motion to approve the Consent Agenda

Motioned/Seconded: Boston/York

Chair asked the interview committee for Dr. Kullar to share their recommendations for the new Alternate Commissioner. Dr. Hart stated that she will be an asset to the Commission with her personal and professional experience. She is a child and adolescent psychiatrist, and also grew up in Butte County. Her goals include upstream prevention which aligns well with the Commission's goals. Hart stated the Commission was lucky to have her join them. Commissioner Yang expressed his agreement.

Ayes: Boston, Choflá, Hart, Kralj, Yang, York

Nayes: None

PUBLIC HEARING

The Chair opened the public hearing at 9:09 and asked for public comment about the Fiscal Year 2021-22 Annual Report and Fiscal & Compliance Audit.

9 [First 5 Butte County Annual Report](#)

ACTION

The Commission will review the Fiscal Year 2021/22 annual report prepared by staff, and hold a public hearing. The Commission will consider approval of the annual report and authorize Director Bauer to submit the report to the First 5 California Commission. Statute requires the annual report be submitted no later than November 1.

[2021-22 Draft Report](#)

10 [First 5 Butte County Annual Fiscal and Compliance Audit](#)

ACTION

Commissioners: Shelby Boston Dr. Shaun-Adrián Choflá Dr. Shelley Hart Scott Kennelly Dr. Holly Kralj Matthew Reddam
Tami Ritter Seng Yang Danette York
Alternates:

The Commission will review the Fiscal Year 2021/22 audit report and financial statements prepared by Jensen Smith CPA, and hold a public hearing. The Commission will consider accepting the audit and authorize submission to the State of California. Statute requires the audit to be submitted by the auditor to the State Controller and First 5 California no later than November 1.

[2021-22 Draft Audit](#)

Motion to approve the Annual Report and Audit

Motioned/Seconded: Hart/Boston

Ayes: Boston, Choflá, Hart, Kralj, Yang, York

Nayes: None

The Chair closed the public hearing at 9:23

REGULAR AGENDA Presentation/Discussion/Possible Action

Public Comment is invited at each agenda item. Agenda items may be taken out of turn. Members of the public may address the Commission for up to three minutes.

11 [Annual Community Report](#)

ACTION

The Commission shall consider approving the Annual Community Report for fiscal year 2021-22

Commissioners wondered how the Community Report might be shared in order to maximize distribution. Discussion ensued about strategies including school boards, city council meetings, social media snippets for easy sharing.

Motion to approve the Annual Community Report

Motioned/Seconded: Hart/Kralj

Ayes: Boston, Choflá, Hart, Kralj, Yang

Nayes: None

Absent: York

12 Grantee Annual Reports

INFORMATION

[Northern Valley Catholic Social Services, Butte Baby Steps](#)

[Hmong Cultural Center of Butte County, Tu Tus Menyuum](#)

13 [Strategic Investment Funding Recommendations](#)

ACTION

The Commission shall consider approval of the following funding recommendations:

Approve funding to Valley Oak Children's Services in an amount not-to-exceed \$184,775 to purchase a van and mobile live scan equipment in order to support early care and education providers with their live-scan requirements, and provide 18 months of staffing to develop the service.

Approve funding to Community Action Agency of Butte County in an amount not-to-exceed \$151,477 to provide three years of 1 full-time child advocate staff to support families with young children who are residing at the Esplanade House.

Commissioners: Shelby Boston Dr. Shaun-Adrián Choflá Dr. Shelley Hart Scott Kennelly Dr. Holly Kralj Matthew Reddam
Tami Ritter Seng Yang Danette York
Alternates:

Approve funding to the Child Abuse Prevention Council of Butte County in an amount not-to-exceed \$100,000 to fund a portion of their operations so that they may hire a full time Executive Director and develop agency sustainability as a local service provider.

Commissioner Boston stated that there were a number of important proposals that aligned with the Commission's goals and recommended increasing the Strategic Investment funds on an annual basis, as well as recommend a mid-year budget adjustment in order to fund some of the remaining proposals that the Committee saw value in.

Motion to approve the Strategic Investment recommendations

Motioned/Seconded: Boston/Hart

Ayes: Boston, Choflá, Hart, Kralj, Yang, York

Nayes: None

14 Commission Office Space

ACTION

The Commission shall consider increasing its Fiscal Year 2022-2023 rent and utilities line item by \$7000

Motion to approve the budget increase

Motioned/Seconded: Hart/Yang

Ayes: Boston, Choflá, Hart, Kralj, Yang, York

Nayes: None

Abstain: Boston, York

15 Strong Families Committee Report

INFORMATION

Director Bauer provided an overview of the report.

16 Executive Committee Report

INFORMATION

17 Director Report

INFORMATION

Director Bauer provided a verbal report about First 5 staff activities. Staff recently participated in a Zero to Three Growing Brain curriculum and received certification to be a trainer. Staff is also scheduled to attend the Zero to Three Learning Institute in San Diego. Staff have also been outreaching to partners to engage with early literacy efforts, which are a hybrid of the Reach Out and Read initiative, with new partners at Ampla Health and Northern Valley Catholic Social Services TAPP program. Staff have begun their trainings with Connecticut Children's Hospital as a function of the new HOPE (Healthy Outcomes of Positive Experiences) grant funding. Staff are also participating on the Families First Prevention Services Act (FFPSA) workgroup, the Butte County Healthy Communities Steering Committee, and the WestEd and California Department of Social Services Infant and Early Childhood Mental Health workgroup. Staff have also collaborated with the Child Abuse Prevention Council to support the hiring of their new Executive Director.

Since the October Commission meeting, staff have participated in the following community outreach opportunities: Salmon Festival (Oroville); Dia de Campesino (Chico); Suicide Awareness (Chico); as well as the following healthcare provider lunch and learns: Dr. Neal, Enloe Social Work Department.

Commissioners: Shelby Boston Dr. Shaun-Adrián Choflá Dr. Shelley Hart Scott Kennelly Dr. Holly Kralj Matthew Reddam
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Alternates:

Staff are scheduled to attend the following upcoming outreach events: Dia De los Muertos (Gridley), Enloe Wellness Expo (Chico), Library Playtime (Chico) as well as the following healthcare provider lunch and learns: Enloe Women's services, Northern Valley Indian Health.

Director Bauer provided an overview of the Commission's grant-writing assistance service, including who could utilize it and how Commissioner's can support promotion of the service. Bauer also provided an overview of the Apricot 360 data system expansion.

18 Commissioner Announcements

INFORMATION

Commissioner Hart shared that Chico State is working towards solutions to support the preschool to three credential. They are hoping to have the bridge in place soon. Commissioner Choflá agreed that a lot of work was being done, and that there is a focus on early childhood development.

Commissioner Kralj shared that there are concerns about losing representation in the early childhood workforce and ensuring that early childhood education remains community-based.

Commissioner Hart shared that she is starting a youth well-being survey for middle and high school students in the area to help gather data about suicide, particularly underrepresented youth. She invited Commissioners to assist with the survey. Commissioner Yang offered to forward the survey information to the youth they serve at the Hmong Cultural Center. Commissioner Kralj recommended participation with the annual screenings that the nursing students support at the local high schools. Commissioner York recommended that Hart connect with Monica Soderstrom to be connected to opportunities.

Commissioner Choflá expressed his appreciation to the Commission for their work.

Adjourn. Next regular meeting December 16, 2022

The Chair adjourned the meeting at 10:24

Non-Agendized Items

Funding approved since the August 26, 2022 Commission meeting:

[\\$24,900 to Hilary Tricerri to provide grant writing training and assistance to Commission partners](#)

[Link to Grant Writing and Fund Development Training Application](#)

[\\$10,952 to Ampla Health to provide books and early literacy support at well-child visits.](#)

[\\$2,400 to Wynn Memorial Preschool to support a harvest festival for the South Oroville community](#)

First 5 California/ First 5 Association:

[First 5 Association 2022-24 Strategic Plan](#)

Commissioners: Shelby Boston Dr. Shaun-Adrián Choflá Dr. Shelley Hart Scott Kennelly Dr. Holly Kralj Matthew Reddam
Tami Ritter Seng Yang Danette York
Alternates:

[First 5 Center for Children's Policy](#)

Research and News:

[*HuffPost: Natural Disasters During Pregnancy Have Big Implications For Kids' Mental Health*](#)

A study shows that kids who were in utero during Superstorm Sandy were more likely to meet criteria for a psychiatric disorder later. What can parents do with this information? (Holmes, 10/5/22)

Information:

Universal Pre-Kindergarten Materials:

[Fact Sheet](#)

[Family Guide](#)

For Reference:

[Policies and Procedures](#)

[Commission Bylaws](#)

[FY 2022-2023 Adopted Budget](#)