



COMMISSION MEETING and PUBLIC HEARING MINUTES

Friday April 21, 2023 9 a.m. to 12 p.m.

Butte County Department of Employment and Social Services

202 Mira Loma Avenue, Oroville

Almanor Room

ADMINISTRATIVE AGENDA

1 Chair- Call to Order

The Chair called the meeting to order at 9:07 am

2 Roll Call- Identification of Alternate Commissioner

Commissioners Present: Shelby Boston, Dr. Shelley Hart, Scott Kennelly, Matthew Reddam, Danette York

Commissioners Absent: Dr. Shaun-Adrián Choflá, Dr. Holly Kralj, Dr. Rumneet Kullar, Tami Ritter, Seng Yang

3 Agenda Review

4 Public Comment

Public Comment allows members of the public to comment generally on matters within the Commission's purview but are not on the agenda. Members of the public may address the Commission for up to three minutes. The Commission cannot take action on any matter not listed on the agenda, but may provide staff direction.

CONSENT AGENDA

Items listed in the Consent Agenda are approved as a set without discussion or individual motions. Individual items may be removed from the consent agenda during Agenda Review or Consent Agenda on the request of any one member. Items not removed will be adopted by general consent without debate. Removed items will be placed in Regular Agenda.

5 [First 5 Butte Commission Meeting Minutes from February 17, 2023](#)

6 [Fiscal Year 2022/23 Quarter 2 Financials](#)

7 [Community Action Agency of Butte County Inc., Esplanade House Contract](#)

Approve an amendment to the Community Action Agency Inc. contract X25012 for July 1, 2023 to June 30, 2024 to provide Child Advocate services. The maximum payment for the 12 month term is \$57,126.

8 [Chico Area Recreation and Park District Contract](#)

Approve an amendment to the Chico Area Recreation and Park District contract X24832 for July 1 to June 30, 2024 to provide Nature's ABCs services. The maximum payment for the 12 month term is \$8,518.

Commissioners: Shelby Boston Dr. Shaun-Adrián Choflá Dr. Shelley Hart Scott Kennelly Dr. Holly Kralj Matthew Reddam
Tami Ritter Seng Yang Danette York
Alternates: Dr. Rumneet Kullar

9 Commission Policies

Approve amendments to the following Commission Policy language and apply throughout the policy manual as applicable:

Fiscal Management- Administrative Cost Limit

Increase the Commission’s Administrative Cost Limit to 15%

Policies for Grantees- Contract Payments

Limit grantee administrative costs to be charged only on salary and benefits

Policies for Grantees- Food and Beverage Policy

Allow for traditional cultural treats to be served

Motion to approve the Consent Calendar

Motioned/Seconded: Hart/Kennelly

Ayes: Boston, Hart, Kennelly, Reddam, York

Nays: None

PUBLIC HEARING

The Chair opened the public hearing at 9:11 and asked for public comment about the First 5 California Annual Report.

10 First 5 California Annual Report

The Commission will conduct a public hearing and ask for input about the First 5 California 2021-2022 Annual Report

There were no comments from the public or the Commission, and the public hearing was closed at 9:13.

REGULAR AGENDA Presentation/Discussion/Possible Action

Public Comment is invited at each agenda item. Agenda items may be taken out of turn. Members of the public may address the Commission for up to three minutes.

11 FY 2023/2024 Budget

DISCUSSION

The Commission will review and discuss the DRAFT Fiscal Year 2023/24 Budget

Director Bauer provided an overview of the updated draft FY 2023/24 budget, and highlighted that the Raising the Child program may evolve into the Family Center Initiative, the upcoming reductions in the REDI (Race, Equity, Diversity and Inclusion) line item, and the delay from the State of CA in releasing the CYBHI (Children and Youth Behavioral Health Initiative) awardees.

12 Executive Committee Report

INFORMATION

13 Strong Families Committee Report

INFORMATION

The Commission will receive a verbal report from the Committee

Commissioners: Shelby Boston Dr. Shaun-Adrián Choflá Dr. Shelley Hart Scott Kennelly Dr. Holly Kralj Matthew Reddam
Tami Ritter Seng Yang Danette York
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Commissioner Boston provided a report about the progress of the Strong Families committee. She described the committee process to develop a “plug and play” opportunity for partners to identify where their services were most appropriate. The committee recommended an Inclusionary procurement process that would allow for a tiered system for applicants. Commissioner Boston asked staff to provide a more detailed overview of the design at the June Commission meeting. Commissioner Reddam stated that this is a positive framework for how we are working with organizations, acknowledging that they have stress and the Commission can mitigate that by making expectations and opportunities clear.

14 Director Report

INFORMATION

The Commission will receive a verbal report from the Director

Director Bauer shared a [video clip of Senator Dahle](#) speaking in support of First 5s on the CA Senate floor, and explained that the Northwest region of First 5s had just met with him the day before during an advocacy event. Director Bauer polled the commissioners about a date for the Fresh Biz game, and several commissioners mentioned that they had played the game before and enjoyed it. Upon commissioner feedback, it was decided that it should be a special meeting, and selected August 4 for the date.

15 Commissioner Announcements

INFORMATION

Several commissioners provided announcements. Commissioner Boston shared the [Safe and Sound Report](#) about the economic impacts of child abuse.

Adjourn. Next meeting June 16, 2023

Commission minutes approved at the June 16 meeting.

Non-Agendized Items

Funding approved since the February 17, 2023 Commission meeting:

[\\$10,000 from HOPE grant funds to Dr. Eric Neal to provide Physician Partner participation for the duration of the HOPE grant project.](#)

[\\$384 to Gail Garcia, LCSW, to complete Mothercentric Training](#)

[\\$2,320 to Butte County Local Food Network to implement the GROWN Gardening Program in two local preschools](#)

First 5 California/ First 5 Association:

NA

Research/News/Legislation:

NA

Information:

[Butte County Office of Education 2021-2022 Annual Report](#)

[Butte County Local Childcare Planning Council Needs Assessment Infographic](#)

Letters of Support/Advocacy:

[Butte County Department of Public Health, Nurse Family Partnership Program](#)

[Butte County Office of Education Children and Youth Behavioral Health Initiative](#)

[Cloverleaf Counseling Children and Youth Behavioral Health Initiative](#)

[Hmong Cultural Center Children and Youth Behavioral Health Initiative](#)

[Northern Valley Catholic Social Services Promotores Program](#)

[Northern Valley Catholic Social Services Children and Youth Behavioral Health Initiative](#)

[Perinatal Health Children and Youth Behavioral Health Initiative](#)

For Reference:

[Policies and Procedures](#)

[Commission Bylaws](#)

[FY 2022-2023 Amended Budget](#)