



**COMMISSION MEETING and PUBLIC HEARING MINUTES**

Friday June 16, 2023 9 a.m. to 12 p.m.

Butte County Department of Employment and Social Services

795 East Avenue, Chico

Condor Room

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ADMINISTRATIVE AGENDA

**1 Chair- Call to Order**

The Chair called the meeting to order at 9:00 am

**2 Roll Call- Identification of Alternate Commissioner**

Commissioners Present: Shelby Boston, Dr. Shaun-Adrián Choflá, Dr. Holly Kralj, Seng Yang

Alternate Commissioners Present: Dr. Rumneet Kullar

Commissioners Absent: Dr. Shelley Hart, Scott Kennelly, Matthew Reddam, Tami Ritter, Danette York

**3 Agenda Review**

**Motion to approve the Agenda**

**Motioned/Seconded: Boston/Kralj**

**Ayes: Boston, Choflá, Kralj, Kullar, Yang**

**Nayes: None**

**4 Public Comment**

*Public Comment allows members of the public to comment generally on matters within the Commission's purview but are not on the agenda. Members of the public may address the Commission for up to three minutes. The Commission cannot take action on any matter not listed on the agenda, but may provide staff direction.*

CONSENT AGENDA

*Items listed in the Consent Agenda are approved as a set without discussion or individual motions. Individual items may be removed from the consent agenda during Agenda Review or Consent Agenda on the request of any one member. Items not removed will be adopted by general consent without debate. Removed items will be placed in Regular Agenda.*

**5 [First 5 Butte Commission Meeting Minutes from April 21, 2023](#)**

**6 [Fiscal Year 2022/23 Quarter 3 Financials](#)**

**7 [Child Abuse Prevention Council of Butte County Contract Amendment](#)**

Commissioners: Shelby Boston Dr. Shaun-Adrián Choflá Dr. Shelley Hart Scott Kennelly Dr. Holly Kralj Matthew Reddam  
Tami Ritter Seng Yang Danette York

Alternates: Dr. Rumneet Kullar

Approve an amendment to the Child Abuse Prevention Council of Butte County contract X25011 for July 1, 2023 to December 31, 2023 to provide capacity building support to the staff and board. The maximum payment for the 6-month term is \$49,620.

**8** [Valley Oak Children's Services Contract Amendment](#)

Approve an amendment to the Valley Oak Children's Services contract X25013 for July 1, 2023 to June 30, 2024 to provide mobile live scan services. The maximum payment for the 12-month term is \$143,810.

**9** [Social Solutions Contract Amendment](#)

Approve an amendment to the Social Solutions contract X24197 to extend the term of the contract through June 30, 2029 to provide Apricot 360 data system services. The maximum payment for the 12-month term of July 1, 2023 to June 30, 2024 is \$28,632.

**10** [Hmong Cultural Center of Butte County Contract Amendment](#)

Approve an amendment to the Hmong Cultural Center of Butte County contract X22403 for July 1, 2023 to September 30, 2023 for Tu Tus Menyuum services. The maximum payment for the 3-month term is \$21,450.

**11** [Northern Valley Catholic Social Services Contract Amendment](#)

Approve an amendment to the Northern Valley Catholic Social Services contract X24399 for July 1, 2023 to June 30, 2024 for Butte Baby Steps services. The maximum payment for the 12-month term is \$652,234.

**No items were requested to be pulled, the consent agenda passed.**

PUBLIC HEARING

**12** [First 5 Butte County Children and Families Commission Strategic Plan Update](#)

The Commission will conduct a public hearing and ask for input about the update to the Commission's 2021-2026 Strategic Plan.

The Chair opened the public hearing at 9:04 and asked for public comment about the Commission Strategic Plan update. There were no comments from the public or the Commission, and the public hearing was closed at 9:07.

REGULAR AGENDA Presentation/Discussion/Possible Action

*Public Comment is invited at each agenda item. Agenda items may be taken out of turn. Members of the public may address the Commission for up to three minutes.*

**13 Tobacco Focus Group**

**DISCUSSION**

The Commission participated in a focus group to provide consumer feedback about the effectiveness of tobacco outreach materials, facilitated by staff from the Butte County Department of Public Health.

14 [Fiscal Year 2023/2024 Budget and Long Term Financial Plan](#)

**ACTION**

The Commission will consider approving the Budget and Long Term Financial Plan

**Motion to approve the 2023/24 Budget and Long Term Financial Plan**

**Motioned/Seconded: Boston/Yang**

**Ayes: Boston, Choflá, Kralj, Kullar, Yang**

**Nayes: None**

The Chair called for a break at 9:30

The Chair reconvened the meeting at 9:37

15 [Family Centers](#)

**PRESENTATION**

The Commission shall receive a presentation from staff about Family Centers

Director Bauer provided an overview presentation of the Family Center system as it integrates with Help Me Grow. Commissioner Kullar asked how families access services, and who is the gatekeeper of home visiting. Bauer explained that all of the programs have specific eligibility requirements, and The Village helps them navigate to the programs they qualify for. Bauer provided an overview of the Mothers Strong system, and how it will integrate with Family Centers. Commissioners asked questions about sustainable funding, and Bauer explained the goal would be to leverage a variety of state and federal funding streams that come to counties for prevention.

Commissioner Boston advised caution and consideration when planning for Medi-Cal and federal funding due to the risk of audit exceptions. Funds should be set aside to address the risk.

Commissioner Choflá suggested there was an opportunity to collaborate with higher ed to offer training and certificates to fill deficits and improve staff skills.

16 **Commissioner Officers**

**ACTION**

The Commission shall elect its officers for Fiscal Year 2023/24

Commissioner Choflá announced he decided to step down from the Chair role. He reflected on the incredible work done by the Commission since 2019.

**Motion to approve Shelby Boston as Commission Chair**

**Motioned/Seconded: Kralj/Kullar**

**Ayes: Boston, Choflá, Kralj, Kullar, Yang**

**Nayes: None**

**Motion to approve Shelley Hart as Commission Vice Chair**

**Motioned/Seconded: Yang/Boston**

**Ayes: Boston, Choflá, Kralj, Kullar, Yang**

**Nayes: None**

Commissioners: Shelby Boston Dr. Shaun-Adrián Choflá Dr. Shelley Hart Scott Kennelly Dr. Holly Kralj Matthew Reddam  
Tami Ritter Seng Yang Danette York  
Alternates: Dr. Rumneet Kullar

**17 Committee Assignments** **ACTION**  
The Commission shall appoint its committee membership for Fiscal Year 2023/24

**Motion to approve Holly Kralj and Matthew Reddam as SPEAC Co-Chairs**

**Motioned/Seconded: Boston/Yang**

**Ayes: Boston, Choflá, Kralj, Kullar, Yang**

**Nayes: None**

**18 [Executive Committee Report](#)** **INFORMATION**

No additional information was provided

**19 Strategic Plan and Evaluation Committee Report** **INFORMATION**

No report was provided

**20 Director Report** **INFORMATION**

Director Bauer provided data about the Maternal Mental Health Now 2-day certification training that was provided by the Commission in early June. She also stated that the Grant Cohort was able to attend a database training provided by Patrick at the CSU, Chico library, where the database is offered free of cost to the community. Bauer provided the Commission with an overview of education and outreach events that were provided and attended by staff.

**21 Commissioner Announcements** **INFORMATION**

Commissioner Boston shared that the DESS Housing and homeless team were awarded \$1 million grant to serve individuals and families who are unhoused. She also shared that the Renewal Center at Jesus Center will be hosting an open house on June 21<sup>st</sup> from 10:00 a.m. – 1:00 p.m. on Fair Street.

Commissioner Kralj shared that she emailed the commissioners an advocacy opportunity for bipartisan child care funding.

The meeting was adjourned at 10:42 am

**Next regular meeting August 18, 2023 – Oroville, Almanor Room**

**Commission minutes approved at the August 18, 2023 meeting**

**Non-Agendized Items**

**Funding approved since the April 21, 2023 Commission meeting:**

Commissioners: Shelby Boston Dr. Shaun-Adrián Choflá Dr. Shelley Hart Scott Kennelly Dr. Holly Kralj Matthew Reddam  
Tami Ritter Seng Yang Danette York  
Alternates: Dr. Rumneet Kullar

[\\$1,344 to Northern Valley Catholic Social Services for the TAPP Little Readers Early Literacy Program for Fiscal Year 23/24](#)

[\\$1,737 to Cloverleaf Family Counseling to support clinician attendance at the Annual Association for Play Therapy International Conference and Exposition](#)

[\\$16,174 to Community Partners \(Maternal Mental Health Now\) to provide a 2-day maternal mental health training and CEUs for mental health clinicians.](#)

[\\$22,000 to Matson & Isom Technology Solutions for Clear IT and Technology Solutions services for Fiscal Year 23/24](#)

[Contract term extension for Hilary Tricerri X24933 for grant writing support for Fiscal Year 23/24](#)

[Contract term extension for Laura Cootsona X24709 for Good Well Coaching services for Fiscal Year 23/24](#)

**Revenue Contracts:**

[\\$2,000 from Butte County Office of Education to support the Maternal Mental Health Now 2-day training](#)

[\\$2,500 from Butte County Behavioral Health Department to support the Maternal Mental Health Now 2-day training](#)

**First 5 California/ First 5 Association:**

[First 5 Association 2023 May Revise Highlights](#)

**Research/News/Legislation:**

[The Impact and Timing of In Utero Marijuana Exposure on Fetal Growth. Frontiers in Pediatrics, May 2023.](#)

**Information:**

[Creating Equitable Early Learning Environment for Young Boys of Color](#)

[Best Practices for Planning Curriculum for Young Children: Family Partnerships and Culture](#)

**Letters of Support/Advocacy:**

[Butte County Library](#)

**For Reference:**

[Policies and Procedures](#)

[Commission Bylaws](#)

[FY 2022-2023 Amended Budget](#)

Commissioners: Shelby Boston Dr. Shaun-Adrián Choflá Dr. Shelley Hart Scott Kennelly Dr. Holly Kralj Matthew Reddam  
Tami Ritter Seng Yang Danette York  
Alternates: Dr. Rumneet Kullar