



**COMMISSION MEETING and PUBLIC HEARING MINUTES**  
Friday October 25, 2024 9 a.m. to 12 p.m.  
Butte County Department of Employment and Social Services  
765 East Avenue, Chico  
Condor Room

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ADMINISTRATIVE AGENDA

**1 Chair- Call to Order**

**2 Roll Call- Identification of Alternate Commissioner**

If Alternate Commissioner(s) are needed, they shall be selected in the following order:

Commissioners Present: Blankenship, Boston, Hart, Kennelly, Kralj, Kullar, Ritter

Alternative Commissioners Present: None

Commissioners Absent: Choflá, Reddam, Arnold

**3 Agenda Review**

**4 Public Comment**

*Public Comment allows members of the public to comment generally on matters within the Commission's purview but are not on the agenda. Members of the public may address the Commission for up to three minutes. The Commission cannot take action on any matter not listed on the agenda, but may provide staff direction.*

CONSENT AGENDA

*Items listed in the Consent Agenda are approved as a set without discussion or individual motions. Individual items may be removed from the consent agenda during Agenda Review or Consent Agenda on the request of any one member. Items not removed will be adopted by general consent without debate. Removed items will be placed in Regular Agenda.*

**5 [First 5 Butte Commission Meeting Minutes from August 16, 2024](#)**

**6 [Triple P Contract Amendment](#)**

Approve amendment to Triple P America contract X25484 through December 31, 2025 to provide in person and virtual training for Positive Parenting Program implementation. Amendment increases funds by \$17,630 for an amount not to exceed \$123,630.

**7 [New and Amended Policies](#)**

Approve an amendment to the Budget Revision policy and establish a new policy guiding the purchase and use of gift cards.

**Commissioners:** DeAnne Blankenship Shelby Boston Dr. Shaun-Adrián Choflá Dr. Shelley Hart Scott Kennelly Dr. Holly Kralj Dr. Rumneet Kullar Matthew Reddam Tami Ritter

**Alternates:** Paul Arnold

**Motion to approve the Consent Agenda**

**Motion/Second: Hart/Blankenship**

**Ayes: Blankenship, Boston, Hart, Kennelly, Kralj, Kullar, Ritter**

**Nayes: None**

**PUBLIC HEARING**

*Public Comment is invited at each agenda item. Agenda items may be taken out of turn. Members of the public may address the Commission for up to three minutes.*

The Chair opened the public meeting at 9:04 am and asked for public comment.

**8**      [First 5 Butte County Annual Fiscal and Compliance Audit](#)      **ACTION**

The Commission will review the Fiscal Year 2023/24 audit report and financial statements prepared by Jensen Smith CPA, and hold a public hearing. The Commission will consider accepting the audit and authorize submission to the State of California.

[2023/24 DRAFT Annual Audit](#)

After a staff presentation about the Audit, Commissioner Hart asked about the grants the Commission had received and if the income would be available for next year. Director Bauer explained that the home visiting coordination and CYBHI would expire at the end of FY 24/25.

No public comment was received.

**Motion to approve the Annual Audit**

**Motion/Second: Kralj/ Kennelly**

**Ayes: Blankenship, Boston, Hart, Kennelly, Kralj, Ritter**

**Absent: Kullar**

**Nayes: None**

**9**      [First 5 Butte County Annual Report](#)      **ACTION**

The Commission will review the Fiscal Year 2023/24 annual report prepared by staff, and hold a public hearing. The Commission will consider approval of the annual report and authorize staff to submit the report to the First 5 California Commission.

[2023/24 DRAFT Annual Report](#)

After a staff presentation of the Annual Report, the commissioners had questions and comments. Commissioner Ritter asked why on the first page that shows revenue it shows grants as zero? Staff replied that the grants were listed under public funds because they were all public dollars. Commissioner Hart commented that she appreciated the challenges of translating local data so it fits into a system that doesn't match the Commission's and thanked staff for their work. She asked if there was conversation at First 5 CA to allow more flexibility with the way data is reported since Prop 10 funds are becoming scarce and other funding streams will be needed to supplement? Director Bauer replied that she wasn't aware of that conversation, but that counties were asking First 5 CA to provide stabilization funding for counties that need it. The smallest ½ of the counties in the state will suffer the most from the declining Prop 10 revenues. Commissioner Hart stated that it will be a big impact on counties that need to increase their evaluation and data capacity to report on the extra funds they need to bring in.

**Commissioners:** DeAnne Blankenship   Shelby Boston   Dr. Shaun-Adrián Choflá   Dr. Shelley Hart   Scott Kennelly   Dr. Holly Kralj   Dr. Rumneet Kullar   Matthew Reddam   Tami Ritter

**Alternates:** Paul Arnold

No public comment was received

**Motion to approve the Annual Report**

**Motion/Second: Hart/Ritter**

**Ayes: Blankenship, Boston, Hart, Kennelly, Kralj, Ritter**

**Absent: Kullar**

**Nayes: None**

The Chair closed the public hearing at 9:22 am

REGULAR AGENDA Presentation/Discussion/Possible Action

*Public Comment is invited at each agenda item. Agenda items may be taken out of turn. Members of the public may address the Commission for up to three minutes.*

- 10**      [First 5 Butte County Community Report](#)      **ACTION**  
Consider approval of the 2023/24 First 5 Butte County Community Report

After staff provided an overview of the community report, commissioners had questions and comments. Commissioner Kennelly praised the design of the report, and the other commissioners agreed it was visually appealing. Commissioner Kralj said she liked the data and the personal narratives. Commissioner Hart identified a misspelling and asked for a rewording of how the ASQs were characterized. She also asked if future reports could include a comparison to county demographics in order to make clear that the Commission isn't focused on serving every family, but that we are serving the target demographic. Commissioner Kullar asked how the report can be shared with the commissioners for educational purposes.

- 11**      [Help Me Grow Butte Annual Report](#)      **INFORMATION**  
Review report and provide comments and feedback as applicable

After staff provided an overview of the report, commissioners had questions and comments. Commissioner Boston asked about how the referrals were organized by protective factors. Staff explained that the referral sources were categorized by protective factor when the database was being built, and it is automatically categorized as a function of the database. Commissioner Boston asked if it was based on the referral and not the outcomes, staff replied yes. Commissioner Hart asked if there was data available about the outcome of the child's development over time, after a family was successfully connected to a developmental resource? Staff replied that they did not currently track longitudinal data about families, other than the outcome of the referral. Commissioner Boston added it would be interesting to track families longitudinally in order to better understand the impact of the Commission's investment. Discussion ensued about the utilization of ASQ county-wide.

- 12**      **Grantee Annual Reports**      **INFORMATION**  
Review grantee annual reports and provide comments and feedback as applicable.  
[Jesus Center First 5 Family Center at the Renewal Center](#)  
[Northern Valley Catholic Social Services Butte Baby Steps](#)  
[Northern Valley Catholic Social Services First 5 Family Center at Esperanza House](#)  
[Northern Valley Catholic Social Services First 5 Family Center at Lakeside](#)

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**Alternates:** Paul Arnold

Commissioner Boston asked if any commissioners had questions or comments. Commissioner Hart stated that the reports were beautiful, they all address the RBA questions, and she acknowledges the investment in time from partners and staff to develop the reports. Commissioner Boston agreed the reports have come a long way.

**13**     [First 5 Commission 2025 Meeting Calendar](#)

**ACTION**

The Commission will review and consider approval of its 2025 meeting calendar

**Motion to approve the Calendar**

**Motion/Second: Kennelly/Hart**

**Ayes: Blankenship, Boston, Hart, Kennelly, Kullar, Kralj, Ritter**

**Nayes: None**

**14**     [Executive Committee Report](#)

**INFORMATION**

**15**     **Director Report**

**INFORMATION**

The Commission will receive a verbal report from the Director

Director Bauer provided a verbal report to the Commission which included describing the First 5 staff trip to Contra Costa county to visit their First 5 Centers. Bauer also updated the Commission on a trip she coordinated to visit On the Move in Napa County, where representatives from Paradise Unified and Youth for Change met with family resource center leadership to learn about school-based centers. Triple P classes are being offered across the county from funded and non-funded partners, and the First 5 staff have created a landing page on the Commission website to help advertise all of the opportunities. Staff are coordinating with partners to offer caregiver incentives for Triple P course completion. The Commission has been awarded \$150,000 from Partnership Health Plan to fund staff to develop a pilot community health worker trial with the goal of funding some of the Help Me Grow services. Finally, Bauer shared an overview and photos of the recent grantee appreciation event.

**16**     **Commissioner Announcements**

**INFORMATION**

Commissioners had a discussion about the CDC guidelines that have loosened the developmental guidelines for early childhood development. Commissioners expressed concern that caregivers might miss early signs of delays.

Commissioner Blankenship shared that Public Health was awarded a grant from CalAIM Path Cited, and First 5 was a subcontract for \$75,000. Blankenship will be meeting with Bauer soon to discuss the scope of work. Blankenship also shared that Public Health was awarded a grant from Attorney General to conduct code enforcement on tobacco sales to minors, and lastly that a new health officer will be joining the Public Health team in January.

Commissioner Boston shared that CAPC is progressing.

Commissioner Hart asked about the Magalia Family Center, and Bauer shared that the playgroups will begin next week.

The Chair adjourned the meeting at 10:11 am

**Next regular meeting December 20, 2024**

**Commissioners:** DeAnne Blankenship   Shelby Boston   Dr. Shaun-Adrián Choflá   Dr. Shelley Hart   Scott Kennelly   Dr. Holly Kralj   Dr. Rumneet Kullar   Matthew Reddam   Tami Ritter

**Alternates:** Paul Arnold

## **Non-Agendized Items**

### **Funding approved since the August 18, 2023 Commission meeting:**

None

### **Research/News/Legislation:**

[Parent Stress Is a Serious Public Health Concern](#) September 6, 2024, Psychology Today

[Being a Parent is Hard Work and Massively Inconvenient: Dr. Becky Kennedy Offers 5 Tips to Help You Cope](#), October 17, 2024, CNN

[How Every Child Can Thrive by Five](#) Molly Wright TED Talk, 2021

### **Information:**

[First 5 Butte County funded programs, fiscal year 2023/24](#)

### **Community Support:**

### **For Reference:**

[Grantee Manual](#)

[Policies and Procedures](#)

[Commission Bylaws](#)

[FY 2024-2025 Approved Budget](#)

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