



Executive Committee

Wednesday, February 9, 2022

9:00 am – 11:00 am

Meeting will be held via videoconference. Please join via [Zoom Link](#) or call (669) 900-6833. Meeting ID: 450 672 4510

Commission

Members: Shelby Boston, Dr. Shaun-Adrián Choflá, Tami Ritter, Danette York

Staff support: Kimberly Brooke, Anna Ling

Absent: Anna Bauer

1 Welcome, Agenda Review

2 [Adopt Proclamation for AB 361](#)

ACTION

The Commission reviewed and adopted a proclamation to meet virtually in compliance with the Brown Act and Assembly Bill 361

Motion to Approve the Proclamation for AB 361

Motioned/Seconded: Boston/ York

Ayes: Boston, Choflá, Ritter, York

Nays: None

Abstentions: None

3 [Review Program and Initiative Performance Report](#)

DISCUSSION

Commissioners reviewed the Program and Initiative Performance Report. Commissioners had no questions for staff related to the report.

4 [Review Fiscal Year 2021/22 2nd Quarter Financial Report](#)

DISCUSSION

Commission staff presented the 2nd Quarter Financial Report. Commissioners had no questions related to the report.

5 [Review Policies and Procedures](#)

DISCUSSION

The Committee reviewed the updated Commission Policies and Procedures Manual in its entirety, including minor edits and updates recommended by staff. Commissioners commended staff on the time and effort spent to update the Commission Policies and Procedures.

6 [2020-2021 Commission Community Report](#)

DISCUSSION

The Committee reviewed the annual community report, developed in partnership with EvalCorp. Commissioners were pleased with the look and content of the report. The Committee requested a change to the order in which Commissioners are listed in the report. Commissioners shall be listed in the following order: Chair, Vice Chair and the remainder alphabetically.

7 [Review draft agenda for the February 25, 2022 Commission Meeting](#)

ACTION

The Committee reviewed and approved the February 25th Commission Meeting agenda. The Committee would like the 2020-20201 Commission Community Report be added to the agenda as an Information item.

Motion to Approve the February 25, 2022 Commission Meeting agenda

Motioned/Seconded: Boston/Ritter

Ayes: Boston, Choflá, Ritter, York

Nays: None

Abstentions: None

Additional Information:

Next Executive Committee meeting Wednesday, April 13, 2022 and 9:00 am

Minutes were approved at the February 25, 2022 Commission Meeting