



Executive Committee Summary

Wednesday, August 10, 2022

9:00 am – 11:00 am

Join Zoom Meeting

<https://us02web.zoom.us/j/5064390481>

Meeting ID: 506 439 0481

Commission

Members: Shelby Boston, Tami Ritter, Danette York

Staff support: Anna Bauer, Kimberly Brooke, Shelly Miller

Absent: Dr. Shaun-Adrián Choflá

1 Welcome, Agenda Review

2 [Proclamation of Assembly Bill 361](#)

ACTION

Motion to approve the proclamation

Motion/Second: Boston/York

Ayes: Boston, Ritter, York

Nayes:

3 [Review Quarter 4 Program and Initiative Performance Report](#)

DISCUSSION

Program Manager Brooke provided an overview of the Q4 report. Commissioner Boston stated that she appreciates the concise executive summary, and pointed out that Butte Baby Steps is underperforming their caseloads. Commissioner Ritter asked what the tolerance was for underperformance. The committee discussed the challenges of home visiting programs statewide, and the new standards from Health Families America that will reduce the caseloads. The committee also discussed grants that were underspent, and directed staff to develop strategies to ensure that partners are more watchful of their budgets.

4 **2023 Commission and Committee Calendar**

DISCUSSION

Discuss changing the Commission meetings to the first Friday of every other month.

The committee identified the third Friday of the month would be acceptable for a morning Commission meeting. The proposed 2023 Commission calendar will be added to the Commission agenda.

5 [Flavored Tobacco Resolution](#) DISCUSSION
Review amended flavored tobacco resolution and make a recommendation for inclusion on the Commission agenda

6 **Grant Awards** INFORMATION
The Commission was awarded \$60,000 from Connecticut Children’s Hospital to facilitate a learning community and implement [HOPE strategies](#) within the Help Me Grow Butte system, for the period of August 1, 2022 through August 31, 2023. Pursuant to Commission policy, Director Bauer will sign the grant agreement, and staff will provide an updated budget to the Commission at a future meeting.

7 [Review draft agenda for the August 26, 2022 Commission Meeting](#) ACTION
The Committee will review and approve the agenda.

Motion to approve the agenda
Motion/Second: York/Ritter
Ayes: Boston, Ritter, York
Nayes:

The committee requested certificates of attendance be created for the Brown Act training, and recommended that the October Exec and Commission meetings continue to be held virtually.

Additional Information:

Future Executive Committee meetings-

Monday, October 10, 2022 at 9:00 am

Monday, November 28, 2022 at 10:00 am at 795 Oleander Public Health Conference Room