



Executive Committee Minutes

Monday, January 12, 2026

8:30 – 9:30 am

202 Mira Loma Avenue, Oroville

Commission

Members: DeAnne Blankenship, Tami Ritter, Tiffany Rowe

Staff support: Anna Bauer, Kimberly Brooke, Shelly Miller

Call to order at 8:30 a.m.

1 [Grantee Performance Measures](#)

DISCUSSION

Bauer reviewed the mid-year grantee performance measures for each Family Center site individually.

Commissioner Rowe stated she appreciates viewing one contract at a time to discourage unfair comparison between sites. Rowe asked if the differing numbers between agencies were a reflection of data entry quality, versus actual services provided. Bauer explained that is site dependent and each site has a different contract target by which they are compared to themselves, not the other sites.

Rowe asked if diaper distribution data can be split between online requests and drop ins to calculate the level of true immediate need.

Commissioner Ritter asked if the same families are receiving diapers repeatedly. Brooke explained most families access diapers one to two times and only a small number are consistently returning.

Commissioner Blankenship asked about Esplanade House family engagement. Brooke explained that slow family engagement is common with the first few months of a new program, and that First 5 staff focus with E House has been primarily providing technical assistance for data entry and training. Ritter noted it will be a change in the children's routines because they have been in other programming and the site has a wide range of ages.

Ritter expressed support for Family Center staff to go to other sites to gain experience and for families to leave sites like Renewal Center to visits sites like BCOE to grow community connections and experience their offerings. Blankenship agreed that families will not live at Renewal Center permanently and that would help them learn what resources are available once they leave.

Ritter asked if contract language for Triple P and other classes can have goals rephrased from minimum number of services offered to also take into account minimum attendance. Brooke and Bauer agreed that can be a metric, especially as contracts are written for the new year.

Ritter asked if Esperanza House needs to move their target number of families served down. Bauer explained the number of families served balances the number of FTE, the contract budget, the hours of operation, and other factors. Brooke noted Esperanza has a very robust food bank.

Blankenship asked if families who have difficulty attending in person can attend virtually. Bauer explained program efficacy is higher when services are place-based. Families can receive some limited services over the telephone. Ritter and Blankenship agreed that parent education like Triple P would be possible offerings that could be appropriate for online attendance.

Ritter clarified that the preference for statistical data is that sites have a high number of assistances per family because that indicates families are coming back. Brooke confirmed, and some sites skew towards only having one interaction per family. Staff will work with grantees to better understand why this is happening.

Ritter asked for clarification around BBS stats and if families are just not showing up, not answering the door, etc. Blankenship asked if acuity is higher and therefore more time is spent per family. Rowe and Ritter would like to see how many home visits are attempted versus completed. Brooke explained that BBS has more successful engagement with Child Welfare Protocol families when there is a warm handoff from Children's Services, which is an area for system improvement. The intent is to have BBS staff helping at the Family Center or providing Help Me Grow care coordination when they have downtime or cancellations. Rowe noted contracts are going to require more scrutiny because of funding requirements so this is across the board what needs to be done.

The group discussed grantee time studies, in particular the time spent on non-contract activities such as holiday events or other agency priorities. Bauer noted there may be a need to collect data on those families and talk about collaboration around funding, branding, applicability to the Strategic Plan, and transparency. Rowe agreed that time spent on non-contract activities should be capped, however there is value to engaging with families and potentially doing outreach and building participation.

2 [Quarterly Financial Report](#)

DISCUSSION

Bauer reviewed the Q1 financial report. No questions from the Commissioners. Bauer and Miller discussed the lower than anticipated Prop 10 revenues for November 2025 and that it is likely a mistake; however, additional information is pending.

3 Ridge/Upper Ridge Family Center RFQ

DISCUSSION

Review [Operating Overview](#) and discuss upcoming RFQ for Paradise/Upper Ridge Family Center

4 [February 6, 2026 Commission Meeting](#)

ACTION

Consider approval of the February 6, 2026 Commission meeting agenda

Motion to approve the agenda

Motion: Rowe

2nd: Ritter

All agreed

Adjourn: 9:41 a.m.

Additional Information:

Future Executive Committee meetings-

Wednesday, March 25, 2026 at 3:00 pm Chico

Wednesday, June 10, 2026 at 3:00 pm Oroville

Wednesday, August 12, 2026 at 3:00 pm Chico