



SPEC Meeting Minutes

Friday, May 21, 2021

2:00 pm – 4:00 pm

Meeting will be held via videoconference. Please join with the [Zoom Link](#) or call: (669) 900-6883. Meeting ID: 506 439 0481

Commissioner Members: Shelby Boston, Shelley Hart, Tami Ritter

Staff Support: Anna Bauer, Kimberly Brooke

Others Present: Tarrah Selland and Carrie Powers, Butte Baby Steps; Ge Yang, Tu Tus Menyuum

Item 1 Welcome, Agenda Review

Item 2 Review Quarter 3 Program Performance

The Committee reviewed the following third quarter program performance analysis:

[Butte Baby Steps](#)

Director Bauer reviewed the Q3 report of Butte Baby Steps. Commissioners voiced approval of the current format and content of the reports.

Carrie Powers- BBS South Supervisor- commented on continued success around social media efforts to bring in self referrals into the program.

[Teenage Pregnant and Parenting](#)

Director Bauer reviewed the Q3 report of the TAPP program. No Commissioner questions.

[Tu Tus Menyuum](#)

Director Bauer reviewed Q3 report of the Tu Tus Menyuum report.

Commissioners commended the program on their performance and ties to the Hmong community.

Item 3 [Northern Valley Catholic Social Services- Butte Baby Steps Scope of Work](#)

Director Bauer presented the Butte Baby Steps draft scope of work and evaluation plan for Fiscal Years 2021-2026. Commissioner Hart inquired about data collection and reporting and if the Commission would only see the data of the First 5 funded portion of the program. Director Bauer explained that data collection and reporting would include the data of the program as a whole including the portion of the program funded through Butte County Public Health. Commissioners acknowledged the amount of data collection and reporting included in the Scope of Work (SOW) and shared their appreciation to the program



representatives. Commissioners approved the Butte Baby Steps SOW and draft evaluation plan as presented.

Item 4 **3:00 p.m.- [Hmong Cultural Center of Butte County- Tu Tus Menyuum Program Scope of Work](#)**

Director Bauer presented the Hmong Cultural Center of Butte County – Tu Tus Menyuum SOW and draft evaluation plan for Fiscal years 2021-2026. Commissioners approved the SOW and draft evaluation plan with the request that two additional standard SOW milestones be added.

Item 5 **[Performance Based Contracting](#)**

Director Bauer introduced the concept of Performance Based Contracting (PBC) to the Committee. Commissioner Boston shared her professional experience with PBC and how it could work for some First 5 contracted services but not all. Commissioners explored the idea of how certain aspects of PBC could be integrated into First 5 contracting. Commissioner Boston requests staff continue their research and review of available PBC resources and present further information at an upcoming SPEC meeting.

Item 6 **EvalCorp and Apricot 360 update**

The Committee receive an update about the ongoing work with EvalCorp and the Apricot 360 database development from Director Bauer. Bauer expressed her satisfaction and appreciation for both contractors and reminded Commissioners that EvalCorp will be conducting Key Stakeholder Interviews in the upcoming weeks. Commissioners, grantee representatives and program staff will be included in interviews. Bauer reported her excitement around the Apricot360 build and shared development is moving quickly, program staff are taking a one week pause to fully consider possibilities of build.

Item 7 **Adjourn-** Next meeting is scheduled for Thursday, August 12, 2021 from 3:00 – 5:00 pm

Supporting Documents

[February 4, 2021 SPEC Summary](#)