

Article XIII.5. - Children and Families Commission*

2-100.00 - Established authority.

Pursuant to section 130100 of division 108 of the Health and Safety Code of the State of California, there is established the Butte County California Children and Families Commission (the "Commission"). The general purpose of the Commission shall be to promote, support and optimize the early development of children from the prenatal stage to five (5) years of age through the creation and implementation of an integrated, comprehensive and collaborative system of information and services to enhance early childhood development pursuant to the "California Children and Families First Act of 1998," Health and Safety Code section 130100 and following (the "Act").

(Ord. No. 3555, § I, 9-28-99)

2-100.20 - Purpose.

The Commission is part of a state-wide effort to create a seamless system of integrated and comprehensive programs and services, and a funding base for the system with program and financial accountability, for the purpose of promoting, supporting and optimizing the early development of children from the prenatal stage to five years of age-

It is the intent of this ordinance to implement within the county a collaborative system of information and services, functioning as a network that promotes accessibility to these resources from any entry point into the system.

It is further the intent of this ordinance to emphasize local decision making, to provide for greater flexibility in designing delivery systems, and to eliminate duplicate administrative systems.

In administering this ordinance, the Commission shall use outcome-based accountability to determine future expenditures.

(Ord. No. 3555, § I, 9-28-99)

2-100.30 - Establishment of trust fund.

There is established a trust fund to be known as the First 5 Butte County Children and Families Commission Trust Fund. The monies allocated to this fund shall be expended only for the purposes authorized by the Act and in accordance with the Commission's strategic plan.

2-100.40 - Membership.

- (a) The Commission shall be composed of at least five (5) but not more than nine (9) members appointed by the Board of Supervisors. The membership shall include the following:
- (1) Two (2) members from among the county health officer and persons responsible for management of the following county functions: children's services, public health services, behavioral health services, social services, and tobacco and other substance abuse prevention and treatment services.
 - (2) One (1) member of the Board of Supervisors chosen from its members.
 - (3) The remaining members from among the persons described in clause (1) and persons from the following categories, with every effort made to represent the broad geography of the county:
 - a. Recipients of project services as set forth in the county strategic plan;
 - b. Educators specializing in early childhood development;

- c. Representatives of a local organization for prevention or early intervention for families at risk;
 - d. Representatives of community-based organizations that have the goal of promoting nurturing and early childhood development;
 - e. Representatives of local school districts;
 - f. Representatives of local medical, pediatric, or obstetric associations or societies;
 - g. Representatives of a local child care resource or referral agency, or a local child care coordinating group.
- (b) The Board of Supervisors may appoint up to two (2) alternate members to the Commission through the process used for appointment of the regular Commissioners. Alternate members have the same roles and responsibilities as regular Commissioners, and shall attend and participate in all Commission meetings. When all regular members of the Commission are present, alternate members shall not vote or take any action on a Commission matter. In the absence of a regular Commissioner, including due to recusal, an alternate member shall have the authority to vote and take action. The process for selecting alternates to serve as voting members is established in the Commission's bylaws and policies.

(Ord. No. 3555, § I, 9-28-99; Ord. No. 3853, § 1, 6-24-03; Ord. No. 3883, § 1, 8-31-04; Ord. No. [4169](#), § 1, 10-8-19)

2-100.50 – By-laws.

The Commission shall adopt and amend by-laws which set forth the manner of appointment, selection or removal of members of the Commission, the duration and number of terms Commission members shall serve, and any other matters that the Commission deems necessary or convenient for the conduct of Commission activities.

Procedures for the conduct of Commission business not specified in this ordinance shall be contained in by-laws adopted by the Commission and approved by the Board of Supervisors.

2-100.60 Functions and duties.

- (a) Strategic Plan. The Commission shall adopt in a public hearing, strategic plan for the support and improvement of early childhood development within the county, and shall submit the strategic plan, and any future revisions to the California Children and Families Commission.
- (1) The county strategic plan shall be consistent with, and in furtherance of the purposes of the California Children and Families First Act (Health and Safety Code section 130100 et seq.), and any guidelines adopted pursuant to subdivision (b) of Health and Safety Code section 130125.
 - (2) The county strategic plan shall, at a minimum, include the following: a description of the goals and objectives proposed to be attained; a description of the programs, services and projects proposed to be provided, sponsored or facilitated; and a description of how measurable outcomes of such programs, services and projects will be determined by the Commission using appropriate reliable indicators.
 - (3) The Commission shall, on at least an annual basis, review the county strategic plan and revise it as necessary or appropriate. In that regard, the commission shall conduct at least one (1) public hearing, prior to adopting any recommendation to revise the plan.
 - (4) The Commission shall measure the outcomes of its programs through the use of applicable, reliable indicators and review that information on a periodic basis as part of the public review of its county strategic plan.

- (b) Annual Audit and Report. The Commission shall prepare and adopt an annual audit and report pursuant to Health and Safety Code section 130150. The written report shall assess the county's performance during the preceding fiscal year, including, at a minimum, the manner in which funds were expended, the progress toward and the achievement of program goals and objectives, and the measurement of specific outcomes through appropriate reliable indicators. The Commission shall conduct at least one (1) public hearing prior to adopting the audit and report—and shall submit the adopted audit and report to the California Children and Families Commission and to the State Controller's Office by November 1.
- (c) State Annual Report. The Commission shall conduct at least one (1) public hearing on the annual report prepared by the California Children and Families Commission pursuant to subdivision (b) of Health and Safety Code Section 130150.
- (d) Other functions. The Commission shall perform such other functions as required by applicable state law or regulations, and shall carry out all of its functions in accordance with applicable laws and regulations, including the Ralph M. Brown Act.

(Ord. No. 3555, § I, 9-28-99; Ord. No. 3822, § 1, 6-11-02; Ord. No. 3883, § 3, 8-31-04)

2-100.70 - Amendments to Ordinance.

This ordinance may be amended from time to time as deemed necessary and appropriate by the Commission in accordance with the Act.

2-100.80 - Severability.

If any portion or provision of the act or this ordinance is for any reason held to be invalid or unconstitutional, such shall not affect other provisions or applications of the ordinance which can be given effect without the invalid or unconstitutional provisions or applications thereof, and to this end, the provisions of this ordinance are severable.

2-101—2-109 - Reserved.

* **Editor's note** —Ord. No. 3555, § I, adopted Sept. 28, 1999, amended Art. XIII.5 of this chapter in its entirety to read as herein set out. Prior to amendment, Art. XIII.5, §§ 100.00—100.80, pertained to the children and families first commission and derived from Ord. No. 3470, § I, adopted Dec. 15, 1998; and Ord. No. 3517, § I, adopted May 25, 1999.